Cost Allocation Plan

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1				Funding Sources											
2	Account Numbers		Budget 2009-10	Funding Source A	Funding Source B	Funding Source C	Funding Source D	Funding Source E	Funding Source F	Funding Source G	Funding Source H	Funding Source I	Funding Source J	Interest	Totals
3		**INCOME**													-
4															-
5	5050	In-Kind Donations													-
6		Funding Source J	38,982										38,982		38,982
7	5100	Donations													-
8		Funding Source I	153,522									153,522			153,522
9	5110	Interest Income	4,000											4,000	4,000
10	5200	Unrestricted Support													-
11	5201	Funding Source A	98,700	98,700											98,700
12	5205	Funding Source B	130,968		130,968										130,968
13	5220	Funding Source C	51,915			51,915									51,915
14	5295	Funding Source D	223,577				223,577								223,577
15	5297	Funding Source E	33,710					33,710							33,710
16	5298	Funding Source F	10,000						10,000						10,000
17	5306	Funding Source G	38,326							38,326					38,326
18	5308	Funding Source H	4,000								4,000				4,000
19		Total	591,196												-
20															-
21		**TOTAL INCOME**	787,700	98,700	130,968	51,915	223,577	33,710	10,000	38,326	4,000	153,522	38,982	4,000	787,700
22															
23		**EXPENSE**													
24															
25	7000	Personnel													
26	7001	Personnel:Salaries													
27		Employee 1	78,750	51,469	655		11,813	11,813		3,000					78,750
28		Employee 2	7,904	7,509	-	-	395								7,904
29		Employee 3	40,060	-		28,057	2,003		10,000						40,060
30		Employee 4	14,560	2,676	11,884										14,560
31		Employee 5	42,207	-	5,143		31,656			3,760	-	1,648			42,207
32		Employee 6	32,286		6,457		25,829								32,286
33		Employee 7	30,251	953	11,703					11,759	4,000	1,836			30,251
34		Employee 8	29,716		5,944		23,772								29,716
35		Employee 9	23,544		4,709		18,835								23,544
36		Employee 10	18,000		18,000										18,000
37		Employee 11	13,500		-	13,500									13,500
38		Employee 12	18,720				12,168			4,631	-	1,921			18,720
39		Employee 13	29,166	6,433		10,358		12,375							29,166
40		Employee 14	31,512	-	19,036		12,476								31,512
41		Total Salaries	410,176	69,040	83,531	51,915	138,947	24,188	10,000	23,150	4,000	5,405			410,176
42	7002	Personnel:Contract Labor	22,720				4,795					17,925			22,720
43	7006	Personnel:Payroll Taxes	36,054		9,606		12,280	2,077		1,744	-	10,347			36,054
44	7003	Personnel:Health Insurance	27,231		11,711		10,538	-		2,529		2,453			27,231
45	7005	Personnel:Life Insurance	802		228		267					307			802
46	7004	Personnel:Dental	2,912		1,248		1,055					609			2,912
47	7007	Personnel:Workers Compensation	4,307		1,320		1,467	248				1,272			4,307

SAMPLE

Cost Allocation Plan

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
48	7010	Personnel:Payroll Processing	450									450			450
49		Total	504,652	69,040	107,644	51,915	169,349	26,513	10,000	27,423	4,000	38,768			504,652
50	7050	Accounting													-
51	7051	Accounting:Accounting Fees	4,550		1,080		.					3,470			4,550
52	7052	Accounting:Audit Fees	8,100	4,900			3,200								8,100
53		Total	12,650	4,900	1,080	-	3,200	-		-		3,470			12,650
54	7110	Advertising	32,326				2,326						30,000		32,326
55	7140	Bank Charges	900									900			900
56	7290	Business Meals & Entertainment	3,000									3,000			3,000
57	7310	Community Events	3,500									3,500			3,500
58	7320	Consulting	8,858					7,760				1,098			8,858
59	7330	Depreciation	-												-
60	7380	Dues & Subscriptions	1,450									1,450			1,450
61	8010	Computers & Equipment	4,300							2,300		2,000			4,300
62	xxxx	Computers & Equipment:Software	9,982									1,000	8,982		9,982
63	8020	Gifts	350									350			350
64	8025	Staff Training	3,000				1,052					1,948			3,000
65	8040	Equipment Rental													-
66	8042	Equipment Rental:Copier Lease	6,400		990							5,410			6,400
67	8044	Equipment Rental:Postage Machine Lease	1,650		260							1,390			1,650
68	8045	Equipment Rental:Other Rental	-												-
69		Total	8,050	-	1,250	-	-	-		-		6,800			8,050
70	8080	Insurance													-
71	8082	Insurance:Volunteer & Board	2,250	1,250			1,000								2,250
72	8084	Insurance:Liability & Property	6,910	1,931	2,000		2,400					579			6,910
73		Total	9,160	3,181	2,000	-	3,400	-		-		579			9,160
74	8093	Legal Fees	2,000											2,000	2,000
75	8140	Office Supplies	10,000		1,188		2,028			3,647		3,137			10,000
76	8230	Postage	4,000		594							3,406			4,000
77	8300	Printing	3,500		594							906		2,000	3,500
78	8320	Program Activity													-
79	8321	Program Activity:Training	6,817		1,782		4,035			1,000					6,817
80	8322	Program Activity:Background Check	5,780		990		3,675					1,115			5,780
81	8323	Program Activity:Other	4,500				-					4,500			4,500
82	8324	Program Activity:Security Service	2,000									2,000			2,000
83	8325	Program Activity:Graduation	2,000	1,305								695			2,000
84	8326	Program Activity:Toy Drive	750									750			750
85	8327	Program Activity:School Readiness	1,000									1,000			1,000
86	8328	Program Activity:Holiday Party	1,750									1,750			1,750
87		Total	24,597	1,305	2,772	-	7,710	-		1,000		11,810			24,597
88	8330	Facility Costs													-
89	8331	Facility Costs:Office Rent	53,520	14,697	11,191		21,408			3,956		2,268			53,520
90	8334	Facility Costs:Property Taxes	800									800			800
91	8335	Facility Costs:Security Alarm	800									800			800
92	8337	Facility Costs:Utilities	6,500	563			2,200					3,737			6,500
93		Total	61,620	15,260	11,191	-	23,608	-		3,956	-	7,605			61,620
94	8340	Telephone													-
95	8342	Telephone:Office Telephone	4,000	2,464			1,536								4,000
96	8343	Telephone:Cellular Telephone	4,440	2,550			1,890								4,440

SAMPLE

Cost Allocation Plan

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
97		Total	8,440	5,014	-	-	3,426	-		-					8,440
98	8360	Repairs & Maintenance													-
99	8362	Repairs & Maintenance:Computer Maint.	4,500				2,000					2,500			4,500
100	8364	Repairs & Maintenance:Equipment Maint.	300									300			300
101	xxxx	Repairs & Maintenance:Janitorial	6,000		655							5,345			6,000
102	8368	Repairs & Maintenance:Other Maint.	500									500			500
103		Total	11,300	-	655	-	2,000	-		-		8,645			11,300
104	8570	Travel													-
105	8572	Travel:Mileage or travel	8,000		2,000		5,478					522			8,000
106	8573	Travel:Lodging													-
107	8574	Travel:Per Diem													-
108	xxxx	Travel:Other													-
109		Total	8,000	-	2,000	-	5,478	-		-	-	522			8,000
110	8700	Volunteer Recognition													-
111	8701	Volunteer Recognition:Facility Rental													-
112	8706	Volunteer Recognition:Equipment Rental													-
113	8707	Volunteer Recognition:Decorations and Supplies													-
114	8708	Volunteer Recognition:Contract Services													-
115	8709	Volunteer Recognition:Entertainment													-
116	8710	Volunteer Recognition:Event Marketing													-
117	8711	Volunteer Recognition:Insurance													-
118	8712	Volunteer Recognition:Food and Beverage													-
119		Total	5,900	-	-	-	-	-		-		5,900			5,900
120	8800	Fundraising Event #1													-
121	8805	Fundraising Event #1:Facility Rental													-
122	8806	Fundraising Event #1:Equipment Rental	1,500									1,500			1,500
123	8807	Fundraising Event #1:Decorations and Supplies	358									358			358
124	8808	Fundraising Event #1:Contract Services	679									679			679
125	8809	Fundraising Event #1:Entertainment	500									500			500
126	8810	Fundraising Event #1:Event Marketing	4,599									4,599			4,599
127	8811	Fundraising Event #1:Insurance													-
128	8812	Fundraising Event #1:Food and Beverage	20,581									20,581			20,581
129		Total	28,217	-	-	-	-	-		-		28,217			28,217
130	8850	Fundraising Event #2													-
131	8855	Fundraising Event #2:Facility Rental													-
132	8856	Fundraising Event #2:Equipment Rental													-
133	8857	Fundraising Event #2:Decorations and Supplies	500									500			500
134	8858	Fundraising Event #2:Contract Services	1,850									1,850			1,850
135	8859	Fundraising Event #2:Entertainment	4,700									4,700			4,700
136	8860	Fundraising Event #2:Event Marketing	2,400									2,400			2,400
137	8861	Fundraising Event #2:Insurance	125									125			125
138	8862	Fundraising Event #2:Food and Beverage	7,000									7,000			7,000
139		Total	16,575	-	-	-	-	-		-		16,575			16,575
140															
141		**TOTAL EXPENSE**	786,327	98,700	130,968	51,915	223,577	34,273	10,000	38,326	4,000	151,586	38,982	4,000	786,327
142															
143		**NET INCOME (LOSS)**	1,373												

SAMPLE