



DISALLOWED COSTS

First 5 Fresno County (F5FC) along with federal regulations requires all expenses be reasonable, justifiable, and necessary to accomplish the purpose of the grant or contract. If a funded partner is ever in doubt pertaining to disallowed costs criteria they should contact their assigned Contract Manager with questions. The list below is not intended to be comprehensive of all F5FC disallowed expenses.

- Providing services to clients not eligible for services (age & county ineligibility)
- Entertainment costs – Gift cards/certificates, movie tickets, etc.
- Incentives/Stipends – For attending program activities (i.e. workshops, meetings, events)
- Fundraising costs – Costs for the activity of fundraising (i.e. personnel, materials) for an event
- Lobbying expenses – Costs incurred and related to attempting to influence legislation must be less than 30% of the staff's time
- Alcoholic beverages
- Tobacco purchases
- Equipment not included in the approved budget
- Expenses exceeding the 10% variance per budget line without a formal approval
- Training/Travel not approved by a F5FC Contract Manager and not in the personnel section of the approved budget
- Mileage for non-F5FC activities or trainings – travel to non-F5FC related trainings or conferences
- Program expenses that do not benefit the participants
- Unhealthy snacks or foods
- Expenses incurred in a different fiscal year (i.e. trainings, purchases of materials and supplies, etc.)
- Expenditure of expenses not delineated in the original approved budget without prior consent of F5FC
- Fines and penalties – Speeding tickets and parking tickets
- Severance pay
- Moving expenses (employee, agency or otherwise)
- Losses on other grants or contracts – any excess costs over income on any grant are not allowable as a cost of any other grant or contract
- Contributions or donations
- Expenses allocable to other federal programs
- Costs to meet the funded partner's cash match insufficiencies and/or other funding requirements stated in the contract