

FIRST 5 FRESNO COUNTY
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY
FINANCE AND PROGRAM REVIEW COMMITTEE

DATE: Tuesday, October 17, 2023

Lighthouse for Children

2405 Tulare Street

TIME: 10:30 a.m.

Fresno, CA 93721

AGENDA

ITEM	SUBJECT	PRESENTER
1.	CALL TO ORDER	H. Morales, Committee Chair
2.	POTENTIAL CONFLICTS OF INTEREST Any Commission Member who has potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.	H. Morales, Committee Chair
3. Action Pg. 1	MINUTES FOR JUNE 13, 2023 COMMITTEE MEETING	H. Morales, Committee Chair F. González, E.D.
4. Action Pg. 4	FINANCIAL AUDIT REPORT & STATE ANNUAL REPORT FOR FISCAL YEAR 2022-2023	F. González, E.D. A. Hillis, Staff
5. Action Pg. 6	ACCEPTANCE OF FUNDS FROM THE FRESNO CRADLE TO CAREER PARTNERSHIP FOR THE GLOW! GROUP PRENATAL CARE AND SUPPORT PROGRAM	F. González, E.D. L. Ramírez, Staff
6. Action Pg. 8	AGREEMENT AMENDMENT WITH CALIFORNIA HEALTH COLLABORATIVE FOR GLOW! GROUP PRENATAL CARE IN MERCED COUNTY	F. González, E.D. L. Ramírez, Staff
7. Action Pg. 10	CALIFORNIA RURAL LEGAL ASSISTANCE FOUNDATION DEOBLIGATION OF FUNDS	F. González, E.D. A. Hensley, Staff
8. Action Pg. 11	COMMUNITY EVENT SPONSORSHIP PROGRAM Supporting Document	F. González, E.D. C.J. Hernandez, Staff
7.	PUBLIC COMMENT Limit two minutes per speaker. Public Comment is also taken on individual agenda items throughout the meeting at the conclusion of each agenda item.	H. Morales, Committee Chair
8.	ADJOURNMENT	H. Morales, Committee Chair

NOTE: If you need disability modification(s) and/or other accommodation(s) in order to participate in this meeting, please contact the Commission office at (559) 558-4900 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

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FINANCE AND PROGRAM REVIEW COMMITTEE MEETING

October 17, 2023 - 10:30 a.m.

2405 Tulare Street
Fresno, CA 93721

AGENDA ITEM NO. 3

RECOMMENDED ACTION:

Approve the June 13, 2023 Finance and Program Review Committee Meeting Minutes.

ACTION SUMMARY MINUTES

June 13, 2023— 3:01 p.m.

Present: Hugo Morales, Susan Holt

Absent: Sabrina Beavers

Staff: Fabiola González, Cindy Jurado Hernandez, Ashley Hensley, Alix Hillis, Hannah Norman, Karen Rangel, Liliana Salcedo

1. CALL TO ORDER

2. POTENTIAL CONFLICTS OF INTEREST: Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

None heard.

3. MINUTES FOR MAY 19, 2023 COMMITTEE MEETING

Public Comment: None heard.

Motion by: Holt Second by: Morales

Ayes: Holt, Morales

Noes: None heard.

4. 2023-2024 PROPOSED BUDGET AND LONG RANGE FINANCIAL PLAN

Public Comment: None heard.

Motion by: Holt Second by: Morales

Ayes: Holt, Morales

Noes: None heard.

5. AGREEMENT RENEWAL WITH READING AND BEYOND FOR DIRECT SERVICES

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

6. AGREEMENT RENEWAL WITH FRESNO ECONOMIC OPPORTUNITIES COMMISSION FOR THE COMMUNITY LEARNING CENTER'S OPERATION

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

7. AGREEMENT WITH BLACK WELLNESS & PROSPERITY CENTER FOR THE FRESNO GROWS - BEST BABIES ZONE INITIATIVE TRANSITION

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

8. AGREEMENT WITH FRESNO COUNTY SUPERINTENDENT OF SCHOOLS FOR COACHING AND SUPPORT TO CHILD CARE PROVIDERS

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

9. ACCEPTANCE OF FUNDS FROM FIRST 5 CALIFORNIA'S - IMPACT LEGACY INITIATIVE AND AGREEMENTS WITH PROPOSED HUB SUBCONTRACTORS

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

10. ACCEPTANCE OF FUNDS FROM FIRST 5 KERN FOR THE LAUNCH OF THE GLOW! GROUP PRENATAL CARE AND SUPPORT PROGRAM IN KERN COUNTY

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

11. PUBLIC COMMENT

Public Comment: None heard.

No action required.

12. ADJOURNMENT

Public Comment: None heard.

Motion by: Holt Second by: Morales
Ayes: Holt, Morales
Noes: None heard.

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AGENDA ITEM NO. 4

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: State Annual Report and Financial Audit Report for Fiscal Year 2022-2023

RECOMMENDED ACTION:

Approve, for full Commission consideration, the State Annual Report and Financial Audit Report for Fiscal Year 2022-2023.

BACKGROUND:

On an annual basis, on or before October 31st, the Commission is required to submit a financial Audit Report and a State Annual Report (per Health and Safety Code section 130150) to the California Children and Families Commission (also known as First 5 California) and the California State Controller's Office. The purpose of these reports is to inform the appropriate stakeholders on the status of the programmatic and strategic investments, as well as provide a detailed financial assessment of each county Commission.

State Annual Report

Produced in accordance with State statute and guidelines, the State Annual Report focuses on the number of clients who received services within the First 5 California strategic initiatives. The report highlights the funding, service areas, and program models used to improve family functioning, child development, health, and systems of care for children ages 0 to 5 years old and their families. County commissions are also required by statute to hold a public hearing and make the annual report available to the public upon request.

This year's report highlights the Commission's investments in both direct service partnerships with community organizations and systems building activities including, but not limited to: families participating in Lighthouse for Children outreach events, training and coaching for child care providers, public health nursing home visitation programs, supports to newcomer families across the region, maternal and child health promotion, group prenatal care and recognition of local businesses supporting parent employees.

Financial Audit Report

In accordance with Health and Safety Code section 130150, the Commission conducts an independent audit of, and issues a written report on the implementation and performance of its functions during the last fiscal year (FY 2022-2023). The Health and Safety Code section 130140 (G) also requires the Commission to conduct one public hearing prior to adoption of the annual Financial Audit Report.

Subsequent to public hearings and submission approval by the full Commission, both reports will also be presented to the Fresno County Board of Supervisors as required by County of Fresno ordinance. Both the financial Audit and State Annual Report for FY 2022-2023 are included within the meeting packet. The Commission's contracted auditing firm issued an unmodified (clean) audit report.

Fiscal Impact: Approval of the Financial Audit and State Annual Report for FY 2022-2023 will allow the Commission to continue receiving Proposition 10 funds in a timely manner from the California Children and Families Commission.

CONCLUSION:

If approved by the full Commission, staff will submit to First 5 California and the State Controller's Office before the deadline, as required by legislation. In the event a county commission does not submit a Financial Audit Report and/or a State Annual Report, the California Children and Families Commission may withhold funds that otherwise would have been allocated to the county commission.

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AGENDA ITEM NO. 5

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Acceptance of Funds from the Fresno Cradle to Career Partnership for the Glow! Group Prenatal Care and Support Program

RECOMMENDED ACTION:

Approve, for full Commission consideration, the acceptance of funds from the Fresno Cradle to Career Partnership received from the Blue Meridian Partners in a total amount of \$25,000 for one year to enhance the Glow! Group Prenatal Care and Support Program (Glow!), an active placed-based preconception to age five initiative.

BACKGROUND:

In the fall of 2020, Commission staff collaborated with the Fresno Cradle to Career team and other partners to submit a grant proposal to an anonymous donor interested in community development. The intention being that the funds would be used to support ongoing local projects and initiatives, connected to the Fresno DRIVE Initiative, in the preconception to age 5 space.

The Fresno DRIVE Initiative is a 10-year investment plan to develop an inclusive, vibrant, and sustainable economy for residents in the greater Fresno region. Human Capital is an essential component of fostering inclusive and sustainable economic growth and the Glow! Program for which funds have been awarded are in this space. Glow! is an enhanced prenatal care program that bring together a cohort of pregnant patients to receive their prenatal medical care, education and peer support in a group setting. For the last couple of years Glow! has been offered to pregnant women throughout several clinics within Fresno, Merced and Kern Counties.

In late January 2021, the Fresno Cradle to Career Partnership staff received notice they had been awarded \$6.7 Million from the Blue Meridian Partners, a national cohort of funders that support scalable solutions that aim to transform “the life trajectories of young people and families trapped in poverty.”

As the lead for the Glow! Program, First 5 Fresno County, at the request of Fresno Cradle to Career, has administered these funds to support the program from March 2021 – January 2023. This month, Fresno Cradle to Career approved additional funding in the amount of 25,000 for one year, for First 5 Fresno County to continue supporting birthing persons in the Central Valley. It is staff’s recommendation to accept these funds to further support the Commission’s long-standing investment in group prenatal care.

Fiscal Impact: Of the total award from Blue Meridian Partners, the funding for the Glow! Program under the purview of the Commission would total \$25,000 for one year. If approved, grant funding would offset the Commission's. Details of the use of funds will be outlined in the approved scope of work once funds are accepted.

CONCLUSION:

If approved, this item will go before full Commission consideration during the October 2023 regular meeting. The acceptance of funds from Blue Meridian Partners will support our community's commitment to supporting optimal early childhood experiences as critical markers for life-long success and will enhance the Commission's financial commitment to the expansion of the Glow! Group Prenatal Care. If approved by the Committee and subsequently by the full Commission, staff will work with all involved community agencies to finalize scopes of work, budgets and subsequent disbursement of funds.

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AGENDA ITEM NO. 6

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Agreement Amendment with the California Health Collaborative's for the Glow!
Group Prenatal Care and Support Program in Merced County

RECOMMENDED ACTION:

Approve, for full Commission consideration, a contract amendment increasing the California Health Collaborative's total contract amount from \$11,600 to \$15,331.96 to enhance the implementation of the Glow! Group Prenatal Care and Support Program in Merced County using funds received from First 5 Merced County.

BACKGROUND:

On October 26, 2022, The Commission approved the acceptance and allocation of First 5 Merced County Funds for the launch of the Glow! Group Prenatal Care and Support Program (Glow!) in Merced County and authorized an agreement with the California Health Collaborative (CHC) to co-facilitate the program.

Since 2019, First 5 Fresno County has been overseeing the coordination and implementation of the Glow! Program. Glow! is an innovative and comprehensive model that brings together 8-12 pregnant patients with similar due dates to receive their prenatal care and education in a group setting and provides wrap-around services such as childcare, take-home food support, transportation stipends and information to community resources through presentations. The Glow! Program is currently being implemented as part of the EMBRACE (*Engaging Mothers and Babies; Reimagining Antenatal Care for Everyone*) Prenatal Care Study in partnership with California State University, Fresno's Central Valley Health Policy Institute (CVHPI) and the University of California, San Francisco's Preterm Birth Initiative (UCSF-PTBi-CA). This study is aiming to compare a total of 657 pregnant patients who are being randomized into two types of enhanced prenatal care models (Glow! - Group Prenatal Care and traditional individual prenatal care through the Comprehensive Perinatal Services Program) with hopes to determine which type of care addresses depression and anxiety, preterm birth and satisfaction of care.

On October 5, 2022, the First 5 Merced County Commission voted to award First 5 Fresno County \$20,000 to operate the Glow! Program in Merced County. These funds were used to cover First 5 Fresno staff time to coordinate the launch of the Glow! Program at identified clinic sites and for California Health Collaborative staff to facilitate the program in Merced County. In order to better

support Glow! in Merced County, staff is recommending increasing the California Health Collaborative's total contract amount to cover wrap around and implementation expenses, such as child care, which is key to the Glow! model. This would allow the California Health Collaborative to provide childcare support to Glow! patients at each of their group prenatal care appointments decreasing a barrier that often results in missed appointments.

Procurement: The California Health Collaborative was originally procured via sole source following the Commission's Administrative and Programmatic Procurement Policies and Procedures.

Fiscal Impact: If approved, the original \$20,000 received from First 5 Merced County will be reallocated the following way: \$4,668.04 to First 5 Fresno County and \$15,331.96 to the California Health Collaborative ensuring that no Fresno County Prop 10 funds are used for the implementation of Glow! Program in Merced County. Specific scope of work and budget details will be finalized in partnership with First 5 Merced County and the California Health Collaborative once approved by the Commission.

CONCLUSION:

If approved, this item would move for full Commission consideration at the October 25th Commission meeting. If approved by the Committee and subsequently by the full Commission, staff will work with the California Health Collaborative to update contracting documents and subsequent disbursement of funds.

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AGENDA ITEM NO. 7

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: California Rural Legal Assistance Foundation Deobligation of Funds

RECOMMENDED ACTION:

Approve, for full Commission consideration, the deobligation of funds from California Rural Legal Assistance Foundation (CRLAF) in an amount not to exceed \$240,000, based on CRLAF declination of award under the Commission's Thriving Families Partnerships Request for Proposals (RFP) funding opportunity.

BACKGROUND:

On May 31, 2023, the Commission approved agreements with twenty organizations resulting from the Thriving Families Partnerships RFP in an amount not to exceed \$3,200,000 for two years, with the option to renew for an additional year based on performance and availability of funds. California Rural Legal Assistance Foundation was one of these twenty organizations, focused on access to health care services and economic mobility through community education and case management for immigrant families with young children in Fresno County.

On September 1, 2023, staff received a formal notice from CRLAF stating that due to unforeseen circumstances impacting the organization's ability to deliver services, CRLAF was no longer in a position to accept the funding. The letter expressed gratitude for the award and while not able to partner at this time, CRLAF looks forward to a future opportunity to work with the Commission. In order to apply the funds designated for CRLAF to future Commission investments, it is staff's recommendation to deobligate funds from CRLAF as the organization will not be accepting the award.

Procurement: In January 2023 Commission staff released the Thriving Families Partnerships Request for Proposals (RFP). The RFP was intentionally divided into two partnership funding levels (up to \$120,000 per year and up to \$40,000 per year) with distinct eligibility and submission criteria. The Thriving Families RFP received thirty-seven submissions. Following the Commission's approved Procurement Policies and Procedures a panel of community reviewers reviewed, scored and discussed all qualifying submissions and subsequently recommended twenty agencies to move forward to the Commission for funding consideration.

Fiscal Impact: If approved by the full Commission, the previously awarded \$240,000 to CRLAF will be deobligated to be utilized to support future Commission investments as outlined in the Commission's approved accounting policies.

CONCLUSION:

If approved, this item will move forward for full Commission consideration at the next regular meeting.

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AGENDA ITEM NO. 8

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Community Event Sponsorship Program

RECOMMENDED ACTION:

Approve, for full Commission consideration, the updated Community Event Sponsorship Program guidelines.

BACKGROUND:

It is the practice of the Commission to review its guidelines and policies on a regular basis. For the last few years, the Commission's Community Event Sponsorship Program (CESP) has offered limited financial support (between \$1,500 to \$2,500) to local community agencies. Events and activities align with our Strategic Plan priorities and have included early literacy events, resource fairs, educational workshops, and events designed to raise awareness and support for local family-serving organizations.

As we partner with the community to fill gaps in the early childhood system of services, we recognize the opportunity to innovate and maximize the type of limited support we can offer through this funding mechanism. Updating the CESP Guidelines is essential to ensure events/activities meet the immediate/pressing needs of families with young children and the professionals that work with them have the opportunity for consideration. The revised guidelines include clarification on the type of events that will be considered which include:

- **Community Events:** Activities focused on families with young children ages 0 to 5 that are free and open to the public and provide a safe learning environment including developmentally appropriate play activities and opportunities for making connections with local resources and other families.
- **Professional Development Events:** Opportunities to enhance the abilities and skill sets of those who work with young children ages 0 to 5 and their families, including early learning educators, child care providers (including family, friends and neighbors), early childhood professionals, home visitors, other caregivers, etc.
- **Educational Workshops/Activities:** Interactive opportunities for expecting parents and/or families with children ages 0 to 5 to broaden their knowledge about topics that impact the first 5 years of life including but not limited to workshops, conferences, and/or trainings.

- **Public Awareness and Education Events/Activities:** Community forums, conferences, summits, etc., focused on further examining/developing solutions to challenges related to our investments identified in our [2020-2025 Strategic Plan](#).

The updated guidelines create more opportunities for diverse public, private, and non-profit partners to participate by including more explicit guidance on the types of eligible events and clearly defining non-qualifying events for sponsorship. These guidelines will also help ensure the limited funds are utilized to better support community events, professional development, family education, or public awareness events that center families with young children. The focus is to encourage a more holistic approach to sponsorships and leverage our limited funding to support a better Fresno County community for our youngest residents.

Alignment with Strategic Plan: The CESP aligns with our strategic plan as it prioritizes support to families, communities, and systems through 1) the Innovation & Learning Strategy which seeks innovative and reflective approaches to confront persistent community challenges and 2) the Collaboration Strategy to strengthen connections between community partners in all sectors and ensure complimentary rather than duplicative service delivery.

Short-term goal(s) and long-term outcomes: The Community Event Sponsorship Program has a short-term goal of creating new opportunities for the Commission to establish partnerships with local and community-oriented entities that can reach various audiences beyond the current funded partners. The long-term objective of this program is to create greater awareness and understanding in our community about the value of a safe, healthy, and nurturing early childhood, benefiting not only families with young children but our entire community.

Fiscal Impact: Funds in an amount not to exceed \$40,000 have been allocated from the Strategic Plan Investment: Innovation & Learning Partnerships line item from the Commission's FY 2023-2024 Approved Revised Budget.

CONCLUSION:

If approved, this item will be presented to the full Commission for consideration during the October regular meeting. The Commission believes that thriving families lead to thriving communities and is committed to prioritizing optimal early childhood development at the family, community, and system level while being responsive, engaged, and good stewards of public funds. The updated Community Event Sponsorship Program guidelines enable the Commission to support families with young children in innovative ways while maintaining this commitment.



Their Future First

Community Event Sponsorship Program

Our Vision & Mission: At First 5 Fresno County, we envision a future where all children and their families are healthy, loved and nurtured. We run after this vision by partnering with our community to create a seamless system of quality, accessible services that support the well-being of every child and family.

In our work, it is critical to leverage resources and partner with private, public, and community-benefit agencies to educate, support, and help bring awareness and empower our community on about the importance of supporting families with young children thrive. We believe because ensuring a brighter future for our youngest residents is a community responsibility.

Through the Community Event Sponsorship Program, we will sponsor ~~Our aim is to provide sponsorships opportunities for Fresno County community events/activities that are focused on families with young children (ages 0 to 5).~~ Our goal is to support five to ten community events/activities per fiscal year, up to \$3,000 per agency and/or event, per fiscal year.

Types of Eligible Events/Activities:

- Community Events: Activities focused on families with young children ages 0 to 5 that are free and open to the public and provide a safe learning environment including developmentally appropriate play activities and opportunities for making and connections with local resources and other families.
- Professional Development Events: Opportunities to enhance the abilities and skill sets of those who work with young children ages 0 to 5 and their families, including early learning educators, child care providers (including family, friends and neighbors), early childhood professionals, home visitors, other caregivers, etc.
- Educational Workshops/Activities: Interactive opportunities for expecting parents and/or families with children ages 0 to 5 to broaden their knowledge about topics that impact the first 5 years of life including but not limited to workshops, conferences, and/or trainings.
- Public Awareness and Education Events/Activities: Community forums, conferences, summits, etc., focused on further examining/developing solutions to challenges related to our investments identified in our S2020-2025 Strategic Plan.

Types of Ineligible Events/Activities/Agencies:

- Fundraiser-only events/activities.
- Events/Activities that do not include a specific focus on serving/addressing the needs of families with young children, ages 0 to 5.
- Events/activities that are a part of a current contract deliverable (or could be) with F5FC.
- Events/activities that conflict with our values, vision and mission.

Note: If the proposed event/activity will also serve individuals outside of F5FC's supported age range or geography, other funding sources must be available to supplement funding.

Standards for Collaboration:

- F5FC will not endorse, directly or through implied endorsement, specific products, services, educational programs or enterprises.
- As a public agency, products developed in collaboration with F5FC are in the public domain.
- Event/activity must be consistent and in support of our vision and mission as stated above.
- **Event/activity focused on serving one or more** high-priority populations/communities as defined in our 2020-2025 Strategic Plan including, but not limited to: families with dual language learners, families living in rural communities, African American families, single parents, children with special needs, undocumented individuals, and low-income households **will be prioritized.**
- Recognition: We ask for all approved sponsorship events/activities to include First 5 Fresno County in promotions **before**, and **during** the event/activity (For example: print, radio, web, **social networks**, and/or televised advertisements).
- Takes place in a city/community within Fresno County.

Application Process:

- Organizations and businesses interested in the Community Sponsorship Program must submit a request via a Letter of Intent in their agency's letterhead, detailing how the event fits the above eligibility criteria for sponsorship consideration.
- Requests must be received a minimum of four (4) weeks prior to the proposed event date or deadline.
- Applications will be accepted on a continuous basis through May 31st of ~~each~~ the fiscal year as long as funding is available. Limit to one award per agency, per fiscal year (July 1 - June 30) regardless of award amount.
- This is a reimbursement program and funding will be reimbursed upon completion of the sponsorship requirements.
- Applications received, which include all required information and are determined to fulfill the intent and scope of the Community Event Sponsorship Program, will be approved by the First 5 Fresno County Executive Director.
- Total funding awarded may be less than the requested amount based on funds available & overall fit into eligibility criteria.

Submission Process:

<u>Via regular mail:</u> <u>Community Event Sponsorship Program</u> <u>Request</u> <u>First 5 Fresno County</u> <u>2405 Tulare Street, Suite 200</u> <u>Fresno, CA 93721</u>	<u>Via email to: funding@first5fresno.org</u> <u>Subject line: Community Event Sponsorship Program</u> <u>Request</u>
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