

FIRST 5 FRESNO COUNTY

ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

DATE: Wednesday, March 20, 2024

Lighthouse for Children

2405 Tulare Street

TIME: 11:30 a.m. - Regular Meeting

Fresno, CA 93721

CONSENT AGENDA

(Any Commissioner may pull any Consent Item for discussion or separate vote.)

ITEM	SUBJECT	PRESENTER
4a. Action Pg. 2	MINUTES FROM JANUARY 24, 2024 REGULAR COMMISSION MEETING	F. González, E.D.

We encourage the public to attend. If you have a disability and need accommodations to participate in a meeting, please contact the Commission office at (559) 558-4900 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

FIRST 5 FRESNO COUNTY
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

REGULAR BUSINESS MEETING

March 20, 2024 - 11:30 a.m.

2405 Tulare Street
Fresno, CA 93721

CONSENT AGENDA ITEM NO. 4a

RECOMMENDED ACTION:

Approve the January 24, 2024, Commission Meeting Minutes.

ACTION SUMMARY MINUTES

January 24, 2024 – 11:30 a.m.

PRESENT: Brian Pacheco, Kari Gilbert, Hugo Morales, Sabrina Beavers., Susan Holt, Dr. Marcia Sablan

ABSENT: None

STAFF: Fabiola González, Cindy Jurado Hernandez, Ashley Hensley, Alix Hillis, Kendalyn Mack-Franklin, Luis Magallanes, Hannah Norman, Lupita Ramírez, Karen Rangel, Liliana Salcedo, Ken Price (Legal Counsel)

1. CALL TO ORDER

The Commission amended the agenda and moved up discussion and action on Item #6 before Item #5. The Commission discussed items in that new order.

- 2. POTENTIAL CONFLICTS OF INTEREST:** Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

Commissioner Beavers entered the meeting at 11:31 a.m.

None heard.

3. ELECTION OF COMMISSION OFFICERS

The Commission voted to maintain the previous slate as follows:

Chair: Supervisor Pacheco

Motion by: Sablan Second by: Gilbert

Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco

Noes: None heard.

Vice-Chair: Commissioner Gilbert

Motion by: Holt Second by: Morales
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

Secretary/Treasurer: Commissioner Morales

Motion by: Sablan Second by: Gilbert
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

Public Comment: None heard.

4. COMMITTEE MEMBERSHIP APPOINTMENTS

The Commission voted to maintain the previous Committee Membership slate as follows:

Administrative Committee	Finance and Program Review Committee
<i>Committee Chair:</i> Commission Chair Pacheco <i>Committee Member:</i> Commissioner Gilbert <i>Committee Member:</i> Commissioner Sablan	<i>Committee Chair:</i> Commissioner Morales <i>Committee Member:</i> Commissioner Holt <i>Committee Member:</i> Commissioner Beavers

Public Comment: None heard.

Motion by: Gilbert Second by: Holt
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

5. 2023-2024 PROPOSED REVISED AGENCY BUDGET

Public Comment: None heard.

Motion by: Gilbert Second by: Beavers
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

6. CONSENT AGENDA – ITEMS 6a-6g

Commission Chair Pacheco pulled Consent Item 6e (previously 5e) for discussion and separate vote.

Staff from the County Department of Public Health shared stories about their experience working on this effort that leverages public health nurses expertise in partnership with community benefit organizations - known as Community Health Teams.

Public Comment: None heard.

Motion by: Morales Second by: Gilbert
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

**6e. AGREEMENT RENEWAL WITH FRESNO COUNTY DEPARTMENT OF PUBLIC HEALTH
- COMMUNITY HEALTH TEAMS**

Public Comment: None heard.

Motion by: Gilbert Second by: Morales
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

**7. AGREEMENT WITH MEZA STUDIOS FOR THE GLOW! PHOTOGRAPHY AND
STORYTELLING PROJECT**

Public Comment: None heard.

Motion by: Gilbert Second by: Morales
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco
Noes: None heard.

8. CHILDREN AND FAMILIES POLICY UPDATE

Public Comment: None heard.

No action required.

9. EXECUTIVE DIRECTOR'S REPORT

Public Comment: None heard.

No action required.

10. PUBLIC COMMENT

Public Comment: None heard.

No action required.

11. ANNOUNCEMENTS/INFORMATION SHARING

Public Comment: None heard.

No action required.

12. ADJOURNMENT

Public Comment: None heard.

Motion by: Gilbert Second by: Holt

Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco

Noes: None heard.

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REGULAR BUSINESS MEETING

March 20, 2024 - 11:30 a.m.

2405 Tulare Street
Fresno, CA 93721

AGENDA ITEM NO. 5

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Public Hearing - First 5 California State Commission Annual Report for Fiscal Year 2022-2023

BACKGROUND:

Pursuant to Health and Safety Code Section 130140(d)(2), the Commission is required to conduct a public hearing on First 5 California annual report. The attached First 5 California 2022-2023 Annual Report highlights the accomplishments and collaborative efforts at both the state and local levels.

A copy of First 5 California's 2022-2023 Annual Report will also be available during the meeting. Due to file size, the Report can be accessed at the following link, in lieu of the document being attached to the meeting packet:

https://www.cffc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/F5CA_2022-23_Annual%20Report_ADA.pdf

No action is required on this item.

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REGULAR BUSINESS MEETING

March 20, 2024 - 11:30 a.m.

2405 Tulare Street
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AGENDA ITEM NO. 6

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Financial Report for Period Ending December 2023

RECOMMENDED ACTION:

Accept the financial report for period ending December 31, 2023.

BACKGROUND:

This item is intended to keep the Commission apprised of financial activity as of December 31, 2023 (50% of the year) and to provide an opportunity to discuss and review financial activities for the reporting period.

KEY POINTS:

The following are key points of the attached financials for context.

Revenues: \$4,229,741 (51% received)

- Proposition 10 Revenue: \$3,131,589 (44% received) – First 5 California has reported Proposition 10 revenue through December 2023 has been received. Proposition 56 backfill was received in March which will be included in the next financial report.
- Investment Earnings (Unrealized Gains/Losses): \$389,459 –Year to date, the Fund has experienced gains on the investment portfolio.

Operating Expenses: \$709,962 (42% of budget expensed) – All expenses are within budget limits.

- Audit Expense: \$23,920 (92% of budget expensed) – The audit report was completed in October and all expenses for these services have been paid for the fiscal year.
- Dues and Subscription Expense: \$32,756 (99% of budget expensed) – The Majority of this line item goes toward dues to the First 5 Association which has been paid for the year, causing this line item to be spent down this early in the year.
- Insurance Expense: \$118,729 (100% of budget expensed) – Property, Special Liability and Risk annual insurance premiums have been paid for the year.

Strategic Plan Investments Area Awards: \$4,320,941 (58% of budget committed/assigned) - Development of procurement, contracts, and awards are on target and within budget constraints. Further procurements and contracts to award under these areas will be brought to the Commission in forthcoming months.

Accountability and Evaluation: \$505,000 (100% of budget committed) - Contracts for the evaluation contractor and the program database have been fully awarded for the fiscal year.

Externally Funded Programs: \$398,527 (46% of budget expended) - These dollars represent expenses on contracts from external funding sources. Reporting and reimbursement are on track for the year.





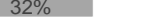














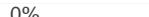


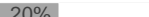







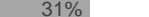


Continuing Service Provider Expenses: \$629,002 (17% of budget disbursed) - These funds represent the contracts the Commission committed in previous fiscal years, for multi-year contracts, and are still being spent out. Expenses for quarter two of the fiscal year are reported in January. Further expenditures will show in subsequent periods.



Attached to the Financial Report are the Financial Charts included to show the make-up of the Commission's assets and Fund Balance along with the month to month and historical comparisons of Proposition 10 revenue received.

FISCAL IMPACT:





















Overall, expenses are within budget constraints for fiscal year 2023-2024.





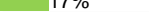
**FIRST 5 FRESNO COUNTY
FINANCIAL REPORT | DECEMBER 2023 (50%)**

	<u>Budget</u>	<u>Actual/Awarded</u>	<u>Variance</u>	<u>Budget Performance</u>
	07/01/2023-06/30/2024	07/01/2023-12/31/2023		Budget Target (50%)
Revenues				
Proposition 10 Revenue	\$7,068,509	\$3,131,589	44%	44% 
External Revenue				
<i>First 5 CA IMPACT Revenue</i>	\$613,164	\$261,081	43%	43% 
<i>First 5 CA Refugee Support Funding</i>	\$93,622	\$169,857	181%	181% 
<i>Blue Meridian Partners - Glow! Expansion Grant</i>	\$25,000	\$0	0%	0% 
<i>County PDH - Babies First Healthy Start Revenue</i>	\$117,000	\$36,947	32%	32% 
<i>Glow! - First 5 Merced County Expansion Grant</i>	\$12,275	\$3,085	25%	25% 
<i>Glow! - First 5 Kern County Expansion Grant</i>	\$4,567	\$3,085	68%	68% 
Other Revenue	\$131,700	\$113,021	86%	86% 
Interest Revenue - County Treasury	\$133,559	\$121,617	91%	91% 
Investment Earnings (Unrealized Gains/Losses)	\$25,000	\$389,459	1558%	1558% 
Revenues Total	\$8,224,396	\$4,229,741	51%	51% 
Operating Expenses				
Salaries & Benefits				
Salary Expense	\$734,650	\$291,291	40%	40% 
Payroll Tax Expense	\$70,589	\$22,605	32%	32% 
Retirement Expense	\$64,208	\$23,822	37%	37% 
Employee Benefits Expense	\$259,707	\$59,772	23%	23% 
Worker's Compensation Expense	\$6,208	\$205	3%	3% 
Salaries & Benefits Expenses Total	\$1,135,362	\$397,695	35%	35% 
Services & Supplies				
Audit Expense	\$26,000	\$23,920	92%	92% 
Capital & Equipment Expense	\$20,500	\$3,181	16%	16% 
Commissioner/Advisory Expense	\$3,200	\$12	0%	0% 
Dues & Subscriptions Expense	\$33,114	\$32,756	99%	99% 
Equipment Rental/Maintenance Expense	\$47,974	\$15,718	33%	33% 
General & Administrative Expense	\$14,994	\$3,056	20%	20% 
Insurance Expense	\$167,795	\$167,795	100%	100% 
Local Travel Expense - Local Mileage	\$3,500	\$61	2%	2% 
Materials & Supplies Expense	\$8,600	\$571	7%	7% 
Overhead Expense	\$92,000	\$42,953	47%	47% 
Professional Services Expense	\$82,854	\$12,644	15%	15% 
Program Development/Strategic Planning Expense	\$5,000	\$0	0%	0% 
Staff Training & Conference Expense	\$20,000	\$1,261	6%	6% 
Telephone Expense	\$27,224	\$8,340	31%	31% 
Services & Supplies Expenses Total	\$552,755	\$312,267	56%	56% 
Operating Expenses Total	\$1,688,117	\$709,962	42%	42% 

Legend
 Budget Target
 Revenue/ Expense Actual


**FIRST 5 FRESNO COUNTY
FINANCIAL REPORT | DECEMBER 2023 (50%)**


	<u>Budget</u> 07/01/2023-06/30/2024	<u>Awarded</u> 07/01/2023-12/31/2023	<u>Variance</u>	<u>Budget Performance</u> Budget Target (50%)
Strategic Plan Investment Area Awards				
Strategic Plan Investment				
Help Me Grow Fresno County	\$375,000	\$200,000	53%	53% 
Thriving Families Service Programs	\$3,113,114	\$3,179,000	102%	102% 
Community Learning Center	\$382,878	\$338,010	88%	88% 
Patient-Centered Prenatal Care	\$472,898	\$0	0%	0% 
African American Infant Mortality Prevention	\$1,354,860	\$200,431	15%	15% 
QRIS - Local High Quality Training & Technical Assistance	\$1,197,847	\$208,000	17%	17% 
Innovation & Learning Partnerships	\$616,718	\$195,500	32%	32% 
Strategic Plan Investment Awards Total	\$7,513,315	\$4,320,941	58%	58% 
Accountability and Evaluation				
Accountability Services	\$150,000	\$150,000	100%	100% 
Evaluation Services	\$355,000	\$355,000	100%	100% 
Accountability and Evaluation Total	\$505,000	\$505,000	100%	100% 
	Budget	Actual	Variance	Budget Performance
Externally Funded Programs				
First 5 CA QRIS- IMPACT Grant	\$613,164	\$301,362	49%	49% 
First 5 CA Refugee Support Expenses	\$93,622	\$48,615	52%	52% 
Blue Meridian - Glow! Enhancement Grant	\$25,000	\$1,395	6%	6% 
County DPH - Babies First Health Start Glow! Enhancement	\$117,000	\$42,517	36%	36% 
Glow! - First 5 Merced County Expansion Grant	\$12,275	\$2,290	19%	19% 
Glow! - First 5 Kern County Expansion Grant	\$4,567	\$2,350	51%	51% 
Externally Funded Programs Total	\$865,628	\$398,527	46%	46% 
Strategic Plan Investment Areas Total	\$8,883,943	\$5,224,468	59%	59% 
First 5 Fresno County Budget Total	\$10,572,060	\$5,934,430	56%	56% 


Continuing Service Provider Expenses				
Help Me Grow 2022-2023 Budget	\$100,000	\$62,259	62%	62% 
Thriving Families Service Programs 2022-2023 Budget	\$3,180,000	\$452,410	14%	14% 
African American Infant Mortality Prevention Cntcts- 2023 Budg	\$170,499	\$109,072	64%	64% 
Patient Centered Prenatal Care - 2022-2023 Budget	\$310,000	\$5,261	2%	2% 
Continuing Service Provider Expenses Total	\$3,760,499	\$629,002	17%	17% 

Contingency				
Operations Contingency Fund	\$1,500,000	\$1,500,000	100%	
Strategic Reserve Fund	\$2,000,000	\$2,000,000	100%	

Legend

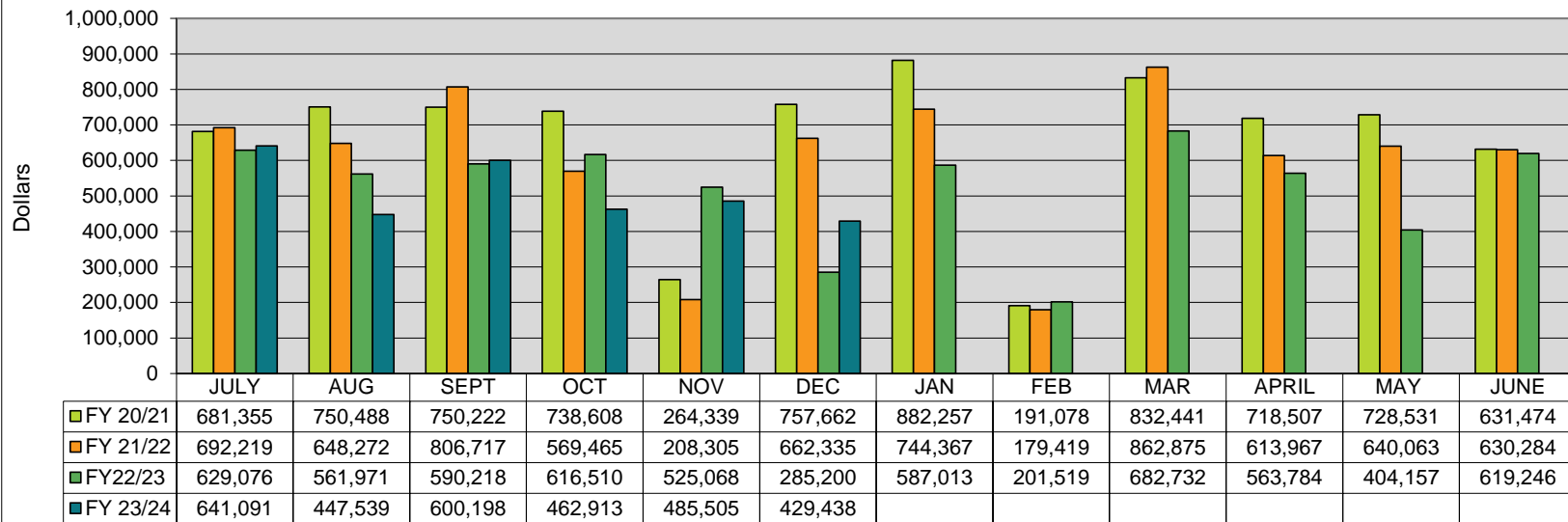
 Budget Target

 Strategic Plan Actual/Awarded

 Service Provider Actual

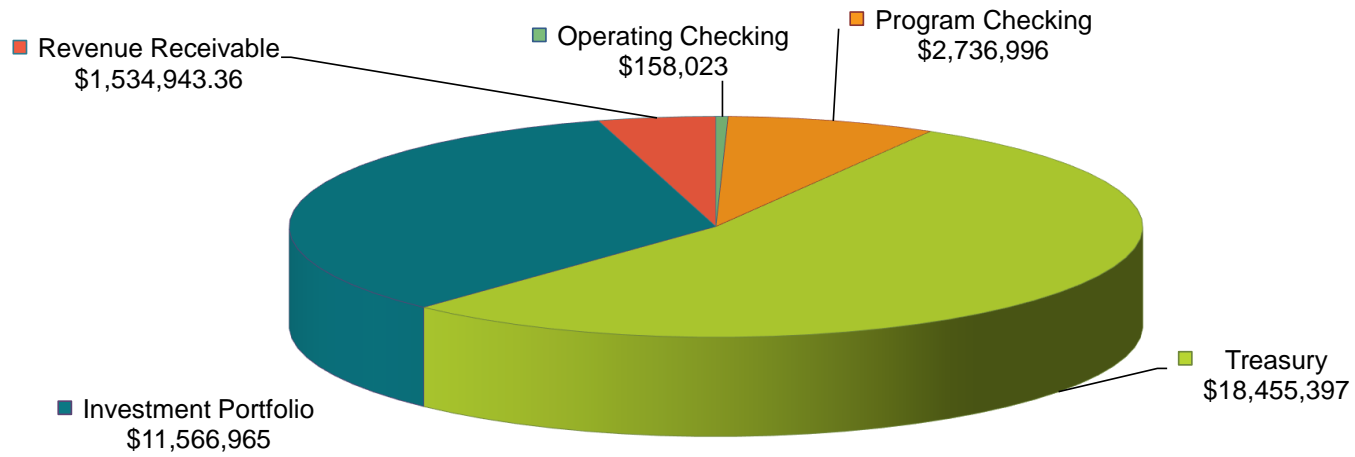
**FIRST 5 FRESNO COUNTY
FINANCIAL REPORT
DECEMBER 2023**

MONTHLY PROPOSITION 10 REVENUE COMPARISON

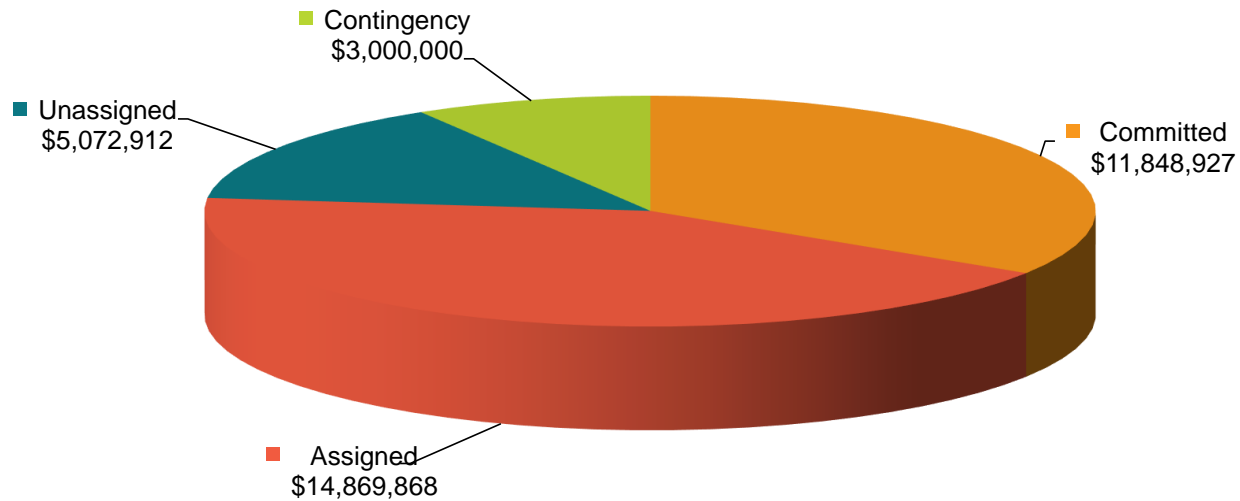


FIRST 5 FRESNO COUNTY
FINANCIAL REPORT
FEBRUARY 2022

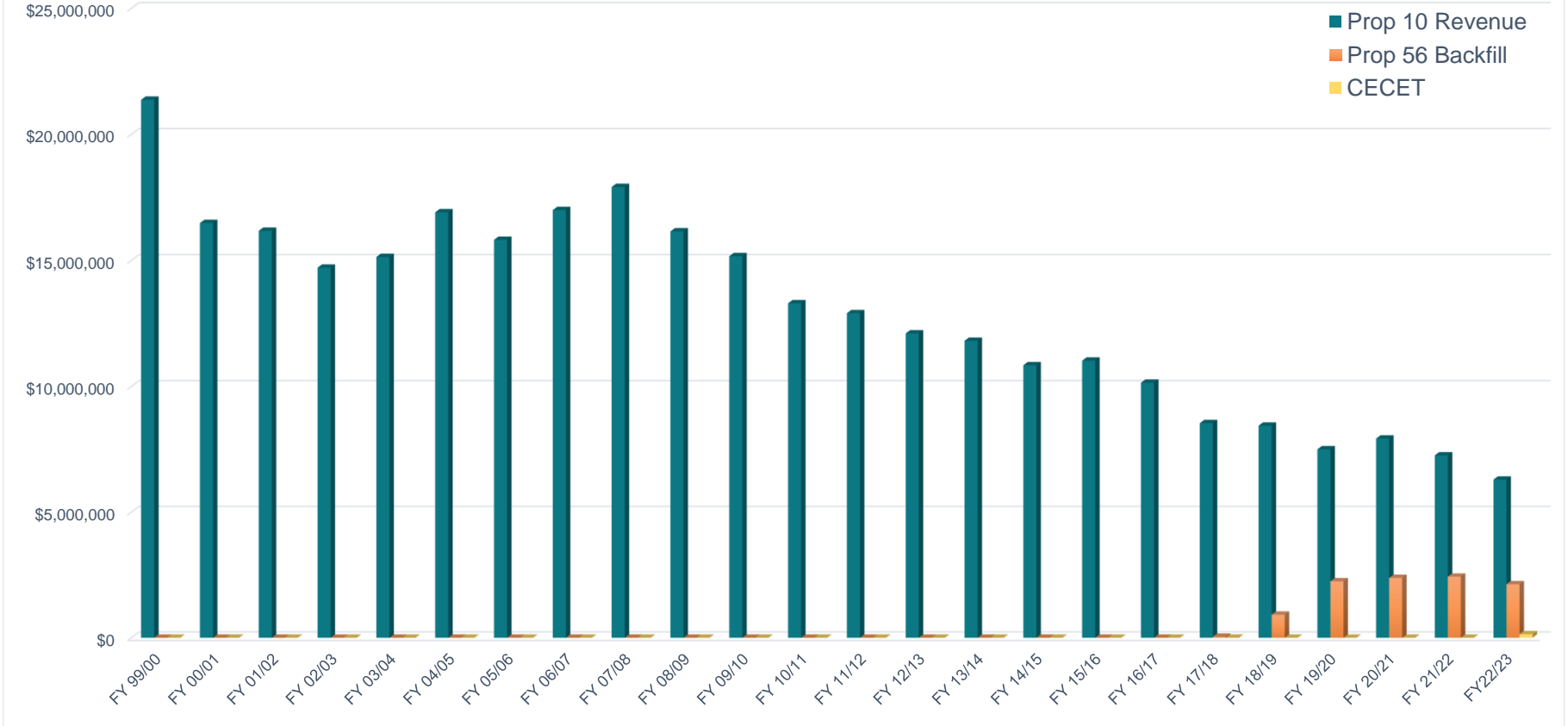
ASSETS



FUND BALANCE



Proposition 10 Revenue Historical Chart



Prop 56 Backfill: Effective as of April 1, 2017, Prop 56 increased the excise tax rate on cigarettes, e-cigarettes, and other tobacco products by \$2.00 per pack cigarettes. The passed proposition included an 18% back-fill to Funds and legislation affected by its passing including Prop. 10 for revenue loss due to reduced tobacco consumption.

CECET: California Electronic Cigarette Excise Tax - Effective as of July 1, 2022, 12.5% tax on electronic cigarettes containing or sold with nicotine. Of the tax collected, 12% is distributed into the California Children & Families Trust Fund to be distributed for First 5s statewide.

FIRST 5 FRESNO COUNTY
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REGULAR BUSINESS MEETING

March 20, 2024 - 11:30 a.m.

2405 Tulare Street
Fresno, CA 93721

AGENDA ITEM NO. 7

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Development of Next Strategic Plan Update

BACKGROUND:

Per the Children and Families Act and Fresno County Ordinance (Ord. No. 14-017, § 1, 8-19-2014) 2.38.030, the Commission shall adopt a county strategic plan for the support and improvement of early childhood development within the County of Fresno. Shaped by the voices of Fresno County families and community partners, the strategic plan guides all Commission investments in accordance with our established mission, vision and values. As we near the fifth and final year of the First 5 Fresno County 2020-2025 Strategic Plan, staff are actively planning for the next strategic plan, with the intent to present a final draft to the Commission for approval at its May 2025 meeting.

Over the next fourteen months staff will bring regular updates to the Commission on the strategic planning process as we listen to and work alongside our community to prioritize how Proposition 10 funds can fill gaps and leverage funding to strengthen Fresno County's system of care and supports for young children and their families over the next several years. We recognize that the Commission's strategic planning process is one among many strategic plans, community needs assessments, and data collection efforts recently concluded or currently underway in the prenatal to five space. To value the time and resources of Fresno County early childhood system partners and families, the initial phase of strategic planning will focus on reviewing and analyzing existing data in partnership with Harder+Co. Community Research. Through this process we will determine what further community engagement may look like, while lifting up the successes and challenges already voiced by families and the community at large.

FIRST 5 FRESNO COUNTY
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REGULAR BUSINESS MEETING

March 20, 2024 - 11:30 a.m.

2405 Tulare Street
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AGENDA ITEM NO. 8

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Children and Families Policy Update

BACKGROUND:

This report intends to keep the Commission informed of policy and communications updates and activities at the local, state, and federal level that impact young children and their families.

Policy Update:

Bright Beginnings Act – Prenatal to Age 3 Workgroup (AB 2982)

The First 5 Association’s sponsored Prenatal to Age 3 Workgroup bill (AB 2982) has been coined the “Bright Beginnings Act” and is being sponsored by Assemblymember Eloise Gomez Reyes from California’s 50th Assembly District (Inland Empire). AB 2982 would establish a 12-member working group to review current policies and practices at the state and local level related to infants, toddlers, and their families and craft recommendations for improvements for a 10-year comprehensive, equity-focused prenatal-to-three system policy and investment agenda.

First 5 Funding Request Champion

Assemblymember Gail Pellerin, District 28th (Santa Clara) has lent her support of our \$100 million funding ask to the Legislature and has sent a support letter to budget leaders on behalf of the First 5 Network! As members of the First 5 Association, we are requesting a one-time \$100 million investment to ensure local programs serving California’s babies, toddlers, and preschoolers stay intact. This one-time funding request would be allocated to First 5 programs throughout the state and focus on the highest priority areas:

- Family strengthening programs such as family resource centers and home visiting
- Infant and early childhood mental health services for children, caregivers, and workforce training
- Child care and early learning supports such as provider coaching, mentoring, and stipends

Legislative Bill Tracker: February 16 marked the deadline for bills to be introduced and are currently in committee hearings. The Legislature has until May 24 to pass bills to be heard within the 2024 cycle. The Governor has until September 30 to sign or veto bills. The following is a list of introduced bills we are tracking:

AB 2110 (Arambula) Medi-Cal: Adverse Childhood Experiences trauma screenings: providers

This bill would require the department to include community-based organizations and local health jurisdictions that provide health services through community health workers and doulas, who are enrolled Medi-Cal providers, to be providers qualified to provide and eligible to receive payments for ACEs trauma screenings.

Position: Support

AB 2866 (Pellerin) Pool Safety

The bill would require a child daycare facility licensed by the department with a swimming pool to have either the mesh fence or enclosure and a pool cover or safety alarm. The bill would require the child day care facility to perform a daily inspection of the safety features and maintain a log to be provided to the department during scheduled inspections.

Because a willful or repeated violation of these provisions by a child day care facility would be a crime, the bill would impose a state-mandated local program.

Position: Watch

AB 2123 (Papan) Improving Access to Paid Family Leave (PFL)

Existing law establishes, within the state disability insurance program, a paid family leave program for the provision of wage replacement benefits to workers who take time off work to care for certain seriously ill family members, to bond with a minor child within one year of birth or placement, or to participate in a qualifying urgent demand related to the covered active duty or call to covered active duty of certain family members. This bill removes the provision that allows employers to require employees to use two weeks of incurred vacation before they can use PFL benefits.

Position: Watch

Communication Update:

Voting for the 2024 Child-Friendly Business Awards is now open! Since 2006, we have had the honor of annually awarding five businesses with Child-Friendly Business Awards. This award spotlights workplaces that recognize employees and their families as their most important asset and that go above and beyond in supporting them to be the best parents they can be. The Child-Friendly Business Award is open now until Monday, April 22. Feel free to share the link on our social media or via our website to send out to your network.

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AGENDA ITEM NO. 9

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Executive Director's Report

This report intends to keep the Commission informed of the Executive Director's local and statewide activities and involvement that further the vision and mission of the Commission and are in support of strengthening our early childhood systems of care.

General Administration

- We welcomed one new team member: Alex Treas, Operations Manager, who will be primarily responsible for leading and supporting the operations and business-related administrative needs of the agency and the Lighthouse for Children facility. Alex obtained a Bachelor's and a Master's degree in Business Administration from California State University, Fresno and the University of Phoenix respectively. Prior to joining our team, Alex was the Director of Co-work for Bitwise Industries.
- Over the next few months, the Commission-owned preschool property in Huron will be utilized by Fresno Economic Opportunities Commission to support enrollment into their Advancing Fresno County Guaranteed Income program. Beginning March 15th, 2024, eligible families in the 93706 (Southwest Fresno) and 93234 (Huron) communities will have an opportunity to apply to receive \$500 per month for 12 months through this new effort.

Local and Statewide Involvement in Early Childhood Efforts

- My participation in the Universal Pre-Kindergarten (UPK) Mixed Delivery State Workgroup has officially wrapped up! Over the last 13 months, we held discussions toward the goal of developing child-centered, actionable recommendations to increase access to high-quality preschool education for California's youngest learners. A final report will be submitted to the state legislature by the end of March.
- On February 21st, I along with Hannah Norman, our Director for Early Childhood Initiatives participated in a Stakeholder Meeting hosted by the Child Welfare Services and Probation Departments to learn about local data and statistics of children and families involved with Child Welfare and Probation and also provide feedback and recommendations on ways to keep families at the center of the department's standard responses and activities as they develop their new Family First Prevention Services Plan.
- I was invited to join a committee of the California Collaborative for Pandemic Readiness and

Recovery Research (CPR3 Evidence to Policy Prioritization), a statewide public health research initiative aimed at improving public health and equitable COVID-19 recovery for all Californians. My participation is to bring a Central Valley perspective and insight on how policy recommendations might impact the lives of children and families. The Committee will help guide and strengthen collaborations between academic, public health, and state policy stakeholders.

Administrative Agreement Renewals

Pursuant to Section 4.D of the Commission's Accounting Policies and Procedures Manual, which states for renewals "The Executive Director has been delegated the authority by the Commission to execute operating contracts that are administrative in nature and affect the day-to-day operations of the Commission (no dollar limit);" the following administrative agreements, in adherence with the original approval action taken by the Commission will be renewed:

Facility Use Agreement

Agency: Fresno County Superintendent of Schools

Rent Amount Collected: \$\$2,658.67/month

Square Footage: 1,421.75 sqft

Term: April 1, 2024 - March 31, 2025

The leasable rate at the Lighthouse for Children increased by 10% starting February 1st from \$1.70 per sq. ft. to \$1.80 per sq. ft. due to increased facility-related costs. Future facility use agreements will operate under this rate.