

# FIRST 5 FRESNO COUNTY

ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**DATE:** Wednesday, April 24, 2024

Lighthouse for Children

2405 Tulare Street

**TIME:** 11:30 a.m. – Regular Meeting

Fresno, CA 93721

This Regular Meeting will also be broadcasted to the public via Zoom using the following link:

<https://us06web.zoom.us/j/87694342206?pwd=JaDYGyxa7loGo7EgXNPwmLjhoeDCNM.1>

**Meeting ID:** 876 9434 2206 | **Passcode:** 173201

The public may participate in the meeting, as otherwise permitted under the Brown Act, by joining using the link above.

## AGENDA

ITEM	SUBJECT	PRESENTER
1.	<b>CALL TO ORDER</b>	Chair Pacheco
2.	<b>POTENTIAL CONFLICTS OF INTEREST</b> Any Commission Member who has potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.	Chair Pacheco
3. <b>Action</b> Pg. 1	<b>CONSENT AGENDA – ITEMS 3a</b> See attached Consent Agenda.  <b>Overview:</b> These matters are routine in nature and are usually approved by a single vote. Prior to action by the Commission, the public will be given the opportunity to comment on any Consent Item.	Chair Pacheco F. González, E.D.
4. <b>Action</b> Pg. 5	<b>FINANCIAL REPORT FOR PERIOD ENDING FEBRUARY 2024</b> Supporting Documents	F. González, E.D. A. Hillis, Staff
5. Information Pg. 12	<b>CHILDREN AND FAMILIES POLICY UPDATE</b>	F. González, E.D. C.J. Hernandez, Staff
6. Information Pg. 14	<b>EXECUTIVE DIRECTOR’S REPORT</b>	F. González, E.D.
7. Information	<b>PUBLIC COMMENT</b> Limit two minutes per speaker. Public Comment is also taken on individual agenda items throughout the meeting at the conclusion of each agenda item.	Chair Pacheco
8. Information	<b>ANNOUNCEMENTS / INFORMATION SHARING</b>	Chair Pacheco
9.	<b>CLOSED SESSION</b> CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director	Chair Pacheco K. Price, Legal Counsel
10. <b>Action</b>	<b>CONSIDERATION OF EXECUTIVE DIRECTOR COMPENSATION</b>	Chair Pacheco K. Price, Legal Counsel
11.	<b>ADJOURNMENT</b>	Chair Pacheco
<b><i>NOTE:</i></b>	<b>NEXT REGULAR MEETING – JUNE 26, 2024</b>	2405 Tulare St. Fresno, CA 93721

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**DATE:** Wednesday, April 24, 2024

Lighthouse for Children  
2405 Tulare Street  
Fresno, CA 93721

**TIME:** 11:30 a.m. - Regular Meeting

**CONSENT AGENDA**

(Any Commissioner may pull any Consent Item for discussion or separate vote.)

<b>ITEM</b>	<b>SUBJECT</b>	<b>PRESENTER</b>
3a. Action Pg. 2	<b>MINUTES FROM MARCH 20, 2024 REGULAR COMMISSION MEETING</b>	F. González, E.D.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

April 24, 2024 - 11:30 a.m.

2405 Tulare Street  
Fresno, CA 93721

**CONSENT AGENDA ITEM NO. 3a**

**RECOMMENDED ACTION:**

Approve the March 20, 2024, Commission Meeting Minutes.

**ACTION SUMMARY MINUTES**

**March 20, 2024 – 11:33 a.m.**

**PRESENT:** Brian Pacheco, Kari Gilbert, Hugo Morales, Sabrina Beavers., Susan Holt, Dr. Marcia Sablan

**ABSENT:** None

**STAFF:** Fabiola González, Cindy Jurado Hernandez, Ashley Hensley, Alix Hillis, Luis Magallanes, Hannah Norman, Lupita Ramírez, Karen Rangel, Liliana Salcedo, Alex Treas, Ken Price (Legal Counsel)

**1. CALL TO ORDER**

The Commission amended the agenda and moved Item #3 - Closed Session to the end of the agenda after Item #11 - Announcements and Information Sharing, The Commission discussed items in that new order.

- 2. POTENTIAL CONFLICTS OF INTEREST:** Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

None heard.

**3. CONSENT AGENDA – ITEM 3a**

Public Comment: None heard.

Motion by: Gilbert                      Second by: Beavers

Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco

Noes: None heard.

**4. PUBLIC HEARING – FIRST 5 CALIFORNIA STATE COMMISSION ANNUAL REPORT FOR FISCAL YEAR 2022-2023**

Public Comment: None heard.

No action required.

**5. FINANCIAL REPORT FOR PERIOD ENDING DECEMBER 2023**

Public Comment: None heard.

Motion by: Gilbert                      Second by: Holt  
Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco  
Noes: None heard.

**6. DEVELOPMENT OF NEXT STRATEGIC PLAN UPDATE**

Public Comment: None heard.

No action required.

**7. CHILDREN AND FAMILIES POLICY UPDATE**

Public Comment: None heard.

No action required.

**8. EXECUTIVE DIRECTOR’S REPORT**

Public Comment: None heard.

No action required.

**9. PUBLIC COMMENT**

Public Comment: None heard.

No action required.

**10. ANNOUNCEMENTS/INFORMATION SHARING**

Ken Price, Legal Counsel, provided an update on Assembly Bill 817 (Pacheco) which, if passed, would provide a narrow exemption under the Ralph M. Brown Act for non-decision-making legislative bodies currently governed by the Act, such as the Commission’s Administrative and Finance & Program Review Committees, to participate in two-way virtual teleconferencing without posting physical location of members.

Commissioner Beavers shared about the events happening in honor of Black Maternal Health Week (BMHW), hosted by the BLACK Wellness and Prosperity Center. There will be an ArtHop Exhibit on April 4<sup>th</sup> a Health Fair on April 13<sup>th</sup> and Symposium on April 15<sup>th</sup> that will have as keynote speaker California Surgeon General, Dr. Diana Ramos. More information can be found at <https://www.blackwpc.org/bmhw>.

Public Comment: None heard.

No action required.

**11. CLOSED SESSION**

Ken Price, Legal Counsel, anticipated no action to report out of closed session. As a result, the Commission motioned to adjourn the meeting following closed session.

**12. ADJOURNMENT**

Public Comment: None heard.

Motion by: Gilbert                      Second by: Morales

Ayes: Beavers, Holt, Morales, Sablan, Gilbert, Pacheco

Noes: None heard.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

April 24, 2024 - 11:30 a.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 4**

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Financial Report for Period Ending February 2024

**RECOMMENDED ACTION:**

Accept the financial report for period ending February 29, 2024.

**BACKGROUND:**

This item is intended to keep the Commission apprised of financial activity as of February 29, 2024 (67% of the year) and to provide an opportunity to discuss and review financial activities for the reporting period.

**KEY POINTS:**

The following are key points of the attached financials for context.

Revenues: \$5,790,684 (68% received)

- Proposition 10 Revenue: \$3,972,022 (56% received) - First 5 California has reported Proposition 10 revenue through February 2024 has been received. Proposition 56 backfill was received in March which will be included in a subsequent financial report.
- Investment Earnings (Unrealized Gains/Losses): \$535,592 (2,142% received) - Year to date, the Fund has experienced gains on the investment portfolio; more than anticipated in the budget.

Operating Expenses: \$902,254 (53% of budget expensed) - All expenses are within budget limits.

- Audit Expense: \$23,920 (92% of budget expensed) - The audit report was completed in October and all expenses for these services have been paid for the fiscal year.
- Dues and Subscription Expense: \$32,756 (99% of budget expensed) - The Majority of this line item goes toward dues to the First 5 Association which has been paid for the year, causing this line item to be spent down this early in the year.
- Insurance Expense: \$167,795 (100% of budget expensed) - Property, Special Liability and Risk annual insurance premiums have been paid for the year.

Strategic Plan Investments Area Awards: \$4,373,383 (58% of budget committed/assigned) - Development of procurement, contracts, and awards are on target and within budget constraints. Further procurements and contracts to award under these areas will be brought to the Commission in forthcoming months.

Accountability and Evaluation: \$505,000 (100% of budget committed) - Contracts for the evaluation contractor and the program database have been fully awarded for the fiscal year.

Externally Funded Programs: \$495,580 (57% of budget expended) - These dollars represent expenses on contracts from external funding sources. Reporting and reimbursement are on track for the year.




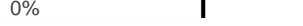

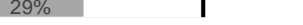













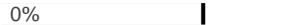













Continuing Service Provider Expenses: \$6,276,218 (31% of budget disbursed) - These funds represent the contracts the Commission committed in previous fiscal years, for multi-year contracts, and are still being spent out. Expenses for quarter two of the fiscal year are reported in January. Further expenditures will show in subsequent periods.

Attached to the Financial Report are the Financial Charts included to show the make-up of the Commission's assets and Fund Balance along with the month to month and historical comparisons of Proposition 10 revenue received.

**FISCAL IMPACT:**

Overall, expenses are within budget constraints for fiscal year 2023-2024.

**FIRST 5 FRESNO COUNTY  
FINANCIAL REPORT | FEBRUARY 2024 (67%)**

	Budget	Actual/Awarded	Variance	Budget Performance
	07/01/2023-06/30/2024	07/01/2023-02/29/2024		Budget Target (67%)
<b>Revenues</b>				
Proposition 10 Revenue	\$7,068,509	\$3,972,022	56%	56% 
External Revenue				
<i>First 5 CA IMPACT Revenue</i>	\$775,722	\$775,722	100%	100% 
<i>First 5 CA Refugee Support Funding</i>	\$169,857	\$169,857	100%	100% 
<i>Blue Meridian Partners - Glow! Expansion Grant</i>	\$25,000	\$0	0%	0% 
<i>County PDH - Babies First Healthy Start Revenue</i>	\$117,000	\$67,153	57%	57% 
<i>Glow! - First 5 Merced County Expansion Grant</i>	\$12,275	\$3,503	29%	29% 
<i>Glow! - First 5 Kern County Expansion Grant</i>	\$4,567	\$3,503	77%	77% 
Other Revenue	\$131,700	\$137,644	105%	105% 
Interest Revenue - County Treasury	\$133,559	\$125,688	94%	94% 
Investment Earnings (Unrealized Gains/Losses)	\$25,000	\$535,592	2142%	2142% 
<b>Revenues Total</b>	<b>\$8,463,189</b>	<b>\$5,790,684</b>	<b>68%</b>	68% 
<b>Operating Expenses</b>				
<b>Salaries &amp; Benefits</b>				
Salary Expense	\$734,650	\$383,936	52%	52% 
Payroll Tax Expense	\$70,589	\$33,410	47%	47% 
Retirement Expense	\$64,208	\$34,433	54%	54% 
Employee Benefits Expense	\$259,707	\$108,356	42%	42% 
Worker's Compensation Expense	\$6,208	\$205	3%	3% 
<b>Salaries &amp; Benefits Expenses Total</b>	<b>\$1,135,362</b>	<b>\$560,339</b>	<b>49%</b>	49% 
<b>Services &amp; Supplies</b>				
Audit Expense	\$26,000	\$23,920	92%	92% 
Capital & Equipment Expense	\$20,500	\$3,181	16%	16% 
Commissioner/Advisory Expense	\$3,200	\$12	0%	0% 
Dues & Subscriptions Expense	\$33,114	\$32,863	99%	99% 
Equipment Rental/Maintenance Expense	\$47,974	\$19,380	40%	40% 
General & Administrative Expense	\$14,994	\$4,139	28%	28% 
Insurance Expense	\$167,795	\$167,795	100%	100% 
Local Travel Expense - Local Mileage	\$3,500	\$126	4%	4% 
Materials & Supplies Expense	\$8,600	\$699	8%	8% 
Overhead Expense	\$92,000	\$60,511	66%	66% 
Professional Services Expense	\$82,854	\$17,830	22%	22% 
Program Development/Strategic Planning Expense	\$5,000	\$0	0%	0% 
Staff Training & Conference Expense	\$20,000	\$1,444	7%	7% 
Telephone Expense	\$27,224	\$10,015	37%	37% 
<b>Services &amp; Supplies Expenses Total</b>	<b>\$552,755</b>	<b>\$341,915</b>	<b>62%</b>	62% 
<b>Operating Expenses Total</b>	<b>\$1,688,117</b>	<b>\$902,254</b>	<b>53%</b>	53% 

Legend

 Budget Target

 Revenue/Expense Actual



**FIRST 5 FRESNO COUNTY  
FINANCIAL REPORT | FEBRUARY 2024 (67%)**

	<u>Budget</u> 07/01/2023-06/30/2024	<u>Actual/Awarded</u> 07/01/2023-02/29/2024	<u>Variance</u>	<u>Budget Performance</u> Budget Target (67%)
<b>Strategic Plan Investment Area Awards</b>				
<b>Strategic Plan Investment</b>				
Help Me Grow Fresno County	\$325,000	\$200,000	62%	62%
Thriving Families Service Programs	\$3,163,114	\$3,160,000	100%	100%
Community Learning Center	\$382,878	\$338,010	88%	88%
Patient-Centered Prenatal Care	\$472,898	\$11,443	2%	2%
African American Infant Mortality Prevention	\$1,354,860	\$200,431	15%	15%
QRIS - Local High Quality Training & Technical Assistance	\$1,197,847	\$208,000	17%	17%
Innovation & Learning Partnerships	\$616,718	\$255,500	41%	41%
<b>Strategic Plan Investment Awards Total</b>	<b>\$7,513,315</b>	<b>\$4,373,383</b>	<b>58%</b>	<b>58%</b>
<b>Accountability and Evaluation</b>				
Accountability Services	\$150,000	\$150,000	100%	100%
Evaluation Services	\$355,000	\$355,000	100%	100%
<b>Accountability and Evaluation Total</b>	<b>\$505,000</b>	<b>\$505,000</b>	<b>100%</b>	<b>100%</b>
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget Performance</b>
<b>Externally Funded Programs</b>				
First 5 CA QRIS- IMPACT Grant	\$613,164	\$322,551	53%	53%
First 5 CA Refugee Support Expenses	\$93,622	\$96,525	103%	103%
Blue Meridian - Glow! Enhancement Grant	\$25,000	\$1,395	6%	6%
County DPH - Babies First Health Start Glow! Enhancement	\$117,000	\$67,153	57%	57%
Glow! - First 5 Merced County Expansion Grant	\$12,275	\$4,498	37%	37%
Glow! - First 5 Kern County Expansion Grant	\$4,567	\$3,459	76%	76%
<b>Externally Funded Programs Total</b>	<b>\$865,628</b>	<b>\$495,580</b>	<b>57%</b>	<b>57%</b>
<b>Strategic Plan Investment Areas Total</b>	<b>\$8,883,943</b>	<b>\$5,373,963</b>	<b>60%</b>	<b>60%</b>
<b>First 5 Fresno County Budget Total</b>	<b>\$10,572,060</b>	<b>\$6,276,218</b>	<b>59%</b>	<b>59%</b>

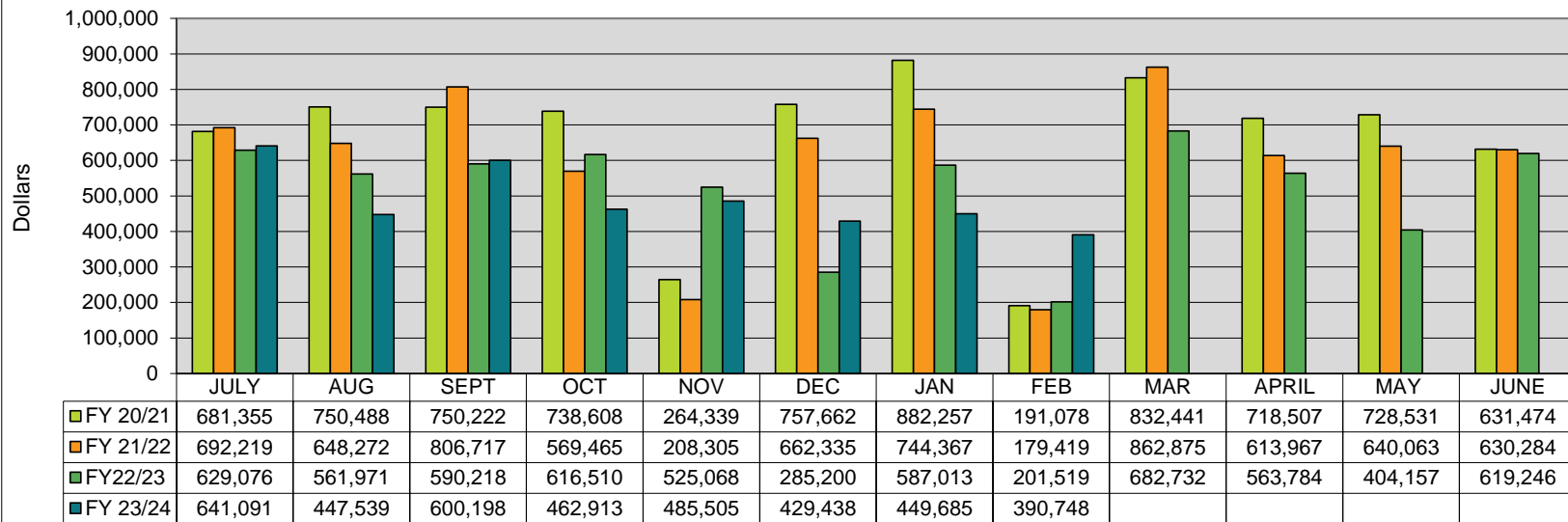
<b>Continuing Service Provider Expenses</b>				
Help Me Grow 2022-2023 Budget	\$100,000	\$62,259	62%	62%
Thriving Families Service Programs 2022-2023 Budget	\$3,180,000	\$896,511	28%	28%
African American Infant Mortality Prevention Cntcts- 2023 Budg	\$170,499	\$137,705	81%	81%
Patient Centered Prenatal Care - 2022-2023 Budget	\$210,000	\$25,899	12%	12%
<b>Continuing Service Provider Expenses Total</b>	<b>\$3,660,499</b>	<b>\$1,122,374</b>	<b>31%</b>	<b>31%</b>

<b>Contingency</b>				
Operations Contingency Fund	\$1,500,000	\$1,500,000	100%	
Strategic Reserve Fund	\$2,000,000	\$2,000,000	100%	

Legend  
 Budget Target  
 Strategic Plan Actual/Awarded  
 Service Provider Actual

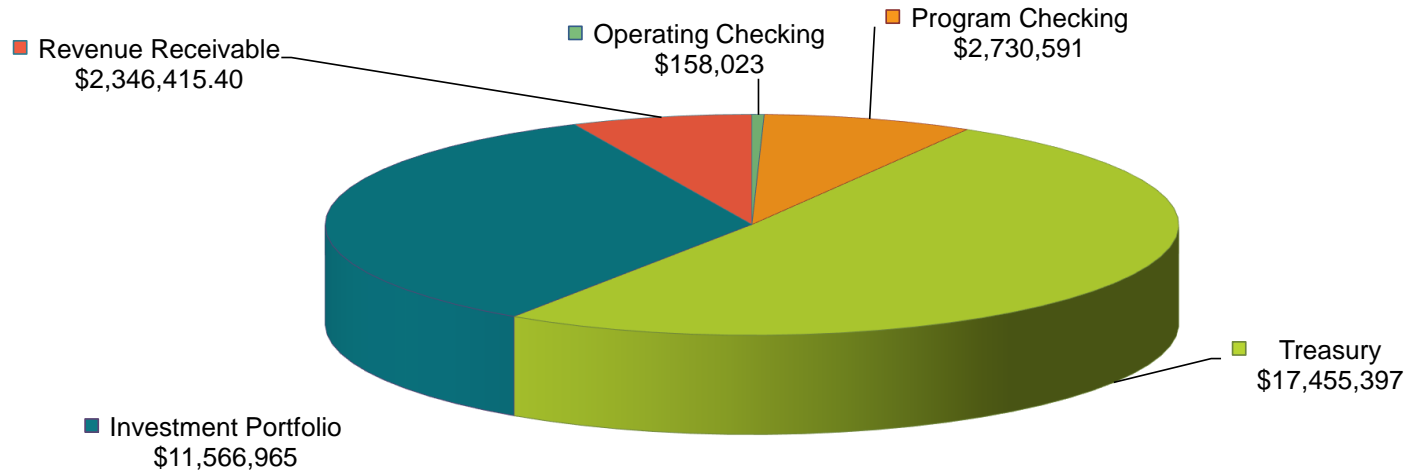
**FIRST 5 FRESNO COUNTY  
FINANCIAL REPORT  
DECEMBER 2023**

**MONTHLY PROPOSITION 10 REVENUE COMPARISON**

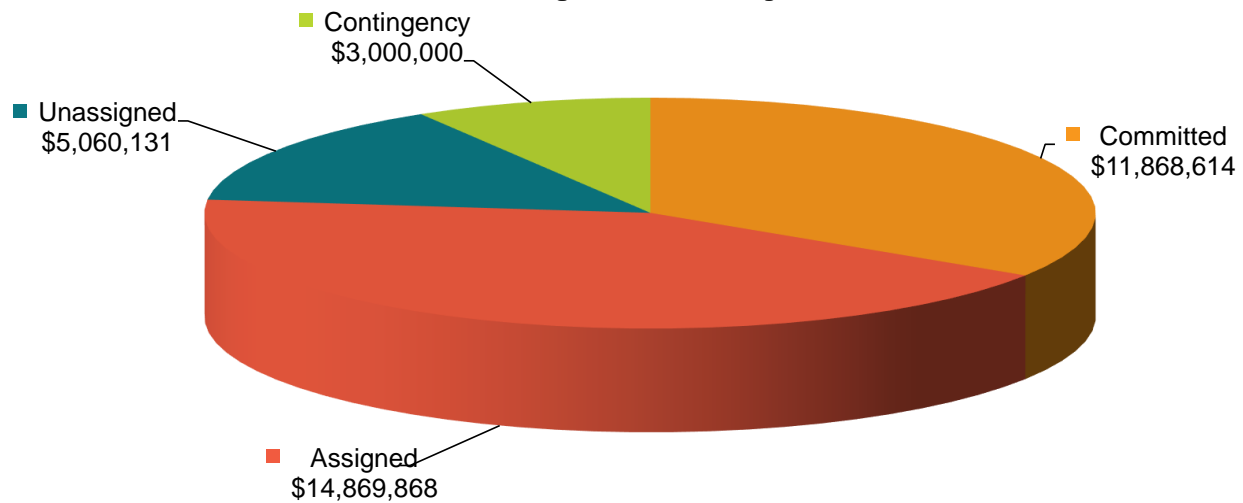


FIRST 5 FRESNO COUNTY  
FINANCIAL REPORT  
FEBRUARY 2022

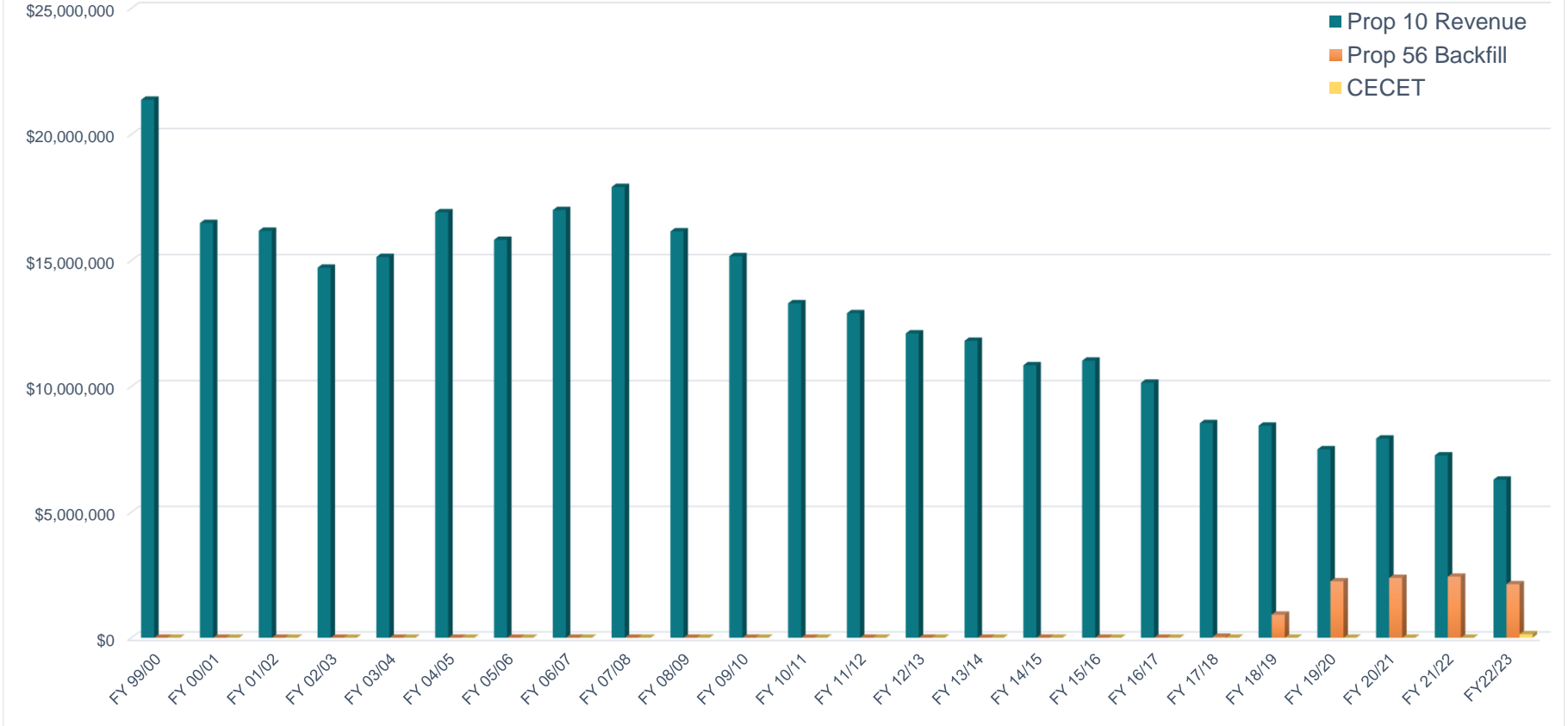
**ASSETS**



**FUND BALANCE**



## Proposition 10 Revenue Historical Chart



**Prop 56 Backfill:** Effective as of April 1, 2017, Prop 56 increased the excise tax rate on cigarettes, e-cigarettes, and other tobacco products by \$2.00 per pack cigarettes. The passed proposition included an 18% back-fill to Funds and legislation affected by its passing including Prop. 10 for revenue loss due to reduced tobacco consumption.

**CECET:** California Electronic Cigarette Excise Tax - Effective as of July 1, 2022, 12.5% tax on electronic cigarettes containing or sold with nicotine. Of the tax collected, 12% is distributed into the California Children & Families Trust Fund to be distributed for First 5s statewide.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

April 24, 2024 - 11:30 a.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 5**

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Children and Families Policy Update

**BACKGROUND:**

This report intends to keep the Commission informed of policy updates, advocacy and community relations activities staff is leading or partnering on at the local, state, and federal level affecting young children and their families.

**Federal Update:**

We continue to monitor the legislative session at the federal level as we await the outcome of important legislation aimed to benefit families. Despite the challenges and funding restrictions, Congress has passed many protections for programs and services for children and families in the Fiscal Year 2024 funding package. This includes increasing the Child Care Development Block Grant (CCDBG) and the Special Supplemental Nutrition Program for Women, Infants, and Children known as WIC.

As a First 5 Network, we continue to advocate for the approval of the following proposed legislative bills:

- Tax Relief for American Families and Workers Act (H.R. 7024)
  - Includes the child tax credit increase.
- The Child Care Stabilization Act (S. 2777)
  - Funding to child care providers & expands options for working families.
- Agriculture Improvement Act of 2018 (Farm Bill) Reauthorization
  - Increases and expands the Supplemental Assistance Nutrition Program (SNAP).

**State Update:**

The Governor, along with the State Senate and Assembly, have agreed to early action on the budget to tackle the deficit, which includes the approval of \$17.3 billion in cuts. These include a mix of reductions including delaying \$550 million for preschool, transitional kindergarten and full-day kindergarten facilities.

**Bill Tracker:**

<b>AB 2982 (Reyes) Prenatal-to-3 Workgroup</b>
This bill would establish, by March 1, 2025, a workgroup to create recommendations for a statewide comprehensive, equity-focused prenatal-to-3 system agenda, as specified. The bill would require the workgroup to submit its recommendations to the administration and to the Legislature by January 31, 2026.
<b>Position: Sponsor</b>
<b>AB 1830 (Arambula) Folic Acid Fortification</b>
This bill supports healthy pregnancies by expanding mandatory folic acid fortification to masa (corn flour) to prevent birth defects. This bill would require a manufacturer of corn masa flour to add folic acid at a level not to exceed 0.7 milligrams of folic acid per pound of corn masa flour and to include a declaration of folic acid on the nutrition label in accordance with applicable federal law.
<b>Position: Support</b>
<b>SB 1396 (Alvarado-Gil) CalWORKS: Home Visting</b>
This bill seeks to amend the statute to align program duration with the evidence-based model duration and extend eligibility to children who are 36 months, among other changes.
<b>Position: Support</b>

**Communications Update:**

The Child-Friendly Business Awards nomination period ended on April 22, 2024, with **over 90 submissions!** Thank you to Archer & Hound’s team for diligently spreading the campaign far and wide. We have submissions from nurseries, math and science centers, and community benefit organizations throughout the county. A panel of community reviewers is reviewing the submissions, and we’ll celebrate the winners at the August Commission meeting.

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**REGULAR BUSINESS MEETING**

April 24, 2024 - 11:30 a.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 6**

TO: Children & Families Commission of Fresno County

FROM: Fabiola González, Executive Director

SUBJECT: Executive Director's Report

This report intends to keep the Commission informed of the Executive Director's local and statewide activities and involvement that further the vision and mission of the Commission and are in support of strengthening our early childhood systems of care.

**General Administration**

- A first public hearing on the Fresno County Ordinance that governs our Children and Families Commission is scheduled to take place at the April 23<sup>rd</sup> Board of Supervisors (BOS) meeting. In consultation with Supervisor Pacheco, we have proposed updated language to simplify the process to submit audit and annual reports from the Commission to the Board of Supervisors. The changes would allow the audit and annual reports to be either part of the consent agenda in a regular Board of Supervisors meeting or in a presentation format, should the Chair of the Commission deem it appropriate.

**Local and Statewide Involvement in Early Childhood Efforts**

- Staff and I along with Commissioner Beavers joined other community partners to support Black Maternal Health Week proclamations and community education events. Both, the Fresno City Council and the Fresno County Board of Supervisors proclaimed April 11<sup>th</sup> - 17<sup>th</sup> 2024 as Black Maternal Health Week. We are grateful to Chair Pacheco for sponsoring the proclamation at the County Board of Supervisors.
- Commission staff has been convening community partners interested in exploring a group/collective approach to leverage available state matching dollars to launch a partnership that would mail one book every month to every child living in Fresno County until they turn five years old. Governor Newsom signed legislation last year to expand a partnership with Dolly Parton's Imagination Library statewide. If enrolled at birth, a child will have a library of 60 books by the time they turn 5. Current conversations are focused on identifying a lead community partner and secure funding to launch the program.
- On April 17<sup>th</sup>, a local effort to align early childhood supports with five elementary schools launched in Fresno County as part of the Early Matters Fresno (formerly known as the Preconception to Age 5 workgroup of the DRIVE initiative). Led by the Fresno County Superintendent of Schools Networked Improvement Community staff, this pilot project aims to show how aligned services to families from prenatal to the preschool years make a difference for optimal health and well-being as well as academic success.

### **Administrative Agreement Renewals**

Pursuant to Section 4.D and 4.E of the Commission’s Accounting Policies and Procedures Manual, which states: “The Executive Director has been delegated the authority by the Commission to execute operating contracts that are administrative in nature and affect the day-to-day operations of the Commission (no dollar limit).” In addition, pertaining to renewals, “the Commission delegates the Executive Director to renew agreements within the originally approved term, including its approved renewal period, and within the approved contract amount without additional Commission approval.” The following agreements will be renewed based on satisfactory performance:

#### **Evaluation Services**

**Agency:** Harder + Co

**Amount:** \$300,000

**Budget Line Item:** Accountability and Evaluation

**Term:** July 1, 2024 – June 30, 2025

#### **Database Services**

**Agency:** Social Solutions

**Amount:** \$98,306

**Budget Line Item:** Accountability and Evaluation

**Term:** July 1, 2024 – June 30, 2025

#### **Lighthouse for Children Child Development Center**

##### **Facility Use Agreement & Program Services Agreement**

**Agency:** The Office of Fresno County Superintendent of Schools

**Amount:** \$205,000

**Budget Line Item:** Quality Rating & Improvement System (QRIS) - Local High Quality Training & Technical Assistance

**Term:** July 1, 2024 – June 30, 2026