



Request for Quotations Unarmed Security Guard & Patrol Services

Questions + Answers

Questions must be submitted via e-mail to funding@first5fresno.org.

Questions will be accepted until **Monday, March 9, 2026**. If questions are received, responses will be posted under the funding page (<https://first5fresno.org/what-we-do/#funding-opportunities>) of the F5FC website by 5:00 p.m. every Wednesday beginning January 14, 2026, through **March 11, 2026**.

RFQ Document Revision Log <i>See Appendix A of the RFQ</i>		
Revision Date	Revision Description	Revised Page(s)
February 26, 2026	<u>Revised Cover Sheet</u> - Amended deadline for RFQ submissions to March 16, 2026 by 12:00 p.m. (previously showed deadline for submissions as 12:00 p.m. on February 20, 2026).	1
	<u>Revised the Timeline</u> - Added revised deadline from February 17, 2026 to March 9, 2026, for submitters to submit questions regarding the RFQ.	2
	<u>Revised the Timeline</u> - added March 11, 2026 as the date last responses to questions would be posted on the F5FC website.	2
	<u>Revised the Timeline</u> - Amended RFQ Submission deadline to March 16, 2026 by 12:00 p.m. (previously showed February 20, 2026) .	2
	<u>Revised the Timeline</u> - Notification to vendors of selection date amended from March 13, 2026 to April 3, 2026.	2
	<u>Revised "Background Check and Drug Screening" header</u> - Removed the word "Drug" in the header as the section does not refer to drug testing.	5
	<u>Submission Deadline Section</u> - Amended deadline for RFQ submissions to "... no later than 12:00 p.m. on March 16, 2026."	10
	<u>Questions Section</u> - Revised the deadline for submitters to submit questions regarding the RFQ to March 9, 2026.	10
	<u>Questions Section</u> – Revised the last date responses to questions will be posted to March 11, 2026.	10
	<u>Review Process and Notification Section</u> - Amended the date all submitters will be notified to April 3, 2026.	10

	<u>Submission Requirements Section</u> - Amended deadline for RFQ submissions to "... no later than 12:00 p.m. on Monday, March 16, 2026."	10
	Added 'RFQ Document Revisions' section.	12
March 4, 2026	Added additional Pre-Submission Site Visit on March 9, 2026 at 10:00am	3
March 4, 2026	Revised text regarding Pre-Submission Site Visit to include March 9, 2026	3
March 4, 2026	Revised the Pre-Submission Site Visit section to include March 9, 2026	11

Question Received		Answer
Questions with the timeframe of: March 4, 2026 – March 9, 2026		
1	Who is the current incumbent?	Securitas Security Services USA
2	What are the current bill rates being paid for this service today?	First 5 Fresno County has paid between \$93,000 and \$140,000 annually for security services.
3	Is there a make & model preference for the patrol vehicle?	There is no preference.
4	For the evening Patrol Services, how often should the patrols occur at the location per night? How long should the patrol security professional be on site to perform the required patrol duties?	One night patrol per weekday and three patrols on each of the weekend days. As far as how long should the patrol last? The amount of time is not prescribed, but what the after-hours patrol should include is things like: verifying perimeter and doors are secure, responding to alarm instances, if needed, and documenting their patrol findings including any out-of-the-ordinary security-related or other things that need to be identified to building owners.
5	It is noted on Page 9 that one of the Patrol Duties is to relieve the unarmed guard during the weekdays for their breaks. How does this happen when the patrols are to occur in the evening and the on-site guard shift ends at 7pm? How are security professionals relieved when taking required Rest and Meal Breaks?	It is the responsibility of the submitting security firm to propose and arrange the logistics of how the weekday security guard(s) are relieved to take their required breaks.

6	What is the preferred uniform type/style?	Uniforms can be full uniform or a more casual uniform (e.g. khaki pants, polo shirt with security firm's logo). The uniform should convey the professionalism and seriousness of the position while being approachable.
7	Can the Account Manager and Supervisor be the same person?	This is allowable. As a reminder, key staff that would be assigned to the LFC site is required to be included as part of Form A – Narrative of the RFQ submission.
8	It is noted on Page 7 that Medical Examinations of guards are to assure their physical fitness shall be conducted at the Contractor's expense. Please specify what medical exams are required of security personnel before hire?	Details of how or what medical examinations, for physical fitness should be conducted, are the discretion of the security firm. It is the security firm's responsibility to ensure that the guards assigned to the location are able to perform their responsibilities and are a good fit for the position.
9	What are the main security challenges F5FC is experiencing at the site?	Restating for this question that this site including an all-day child care site. Additionally, as is common in the area, people experiencing homelessness are found resting on the exterior, within the dumpster area and sometimes within the child care center's playground. While not a direct security need, this is one of the most common interactions security has. It is vital to include that at the LFC, we see all people as humans and it is the expectation of F5FC and its LFC partners and vendors to treat all people as such in their interactions, no matter what the situation is.
10	Is employee parking available to the contractor's employees? If so, is there a fee associated with parking?	Yes, one spot is set aside in the building's parking lot for the security guard to park in during their shift.
11	Does F5FC have a preference to retain incumbent employees that are in good standing and meet the hiring criteria of the Proposer?	Please refer to page 7 of the RFQ outlines guard experience.
12	Is there a required number of hours of refresher training that is desired?	No, F5FC will rely on the selected security firm's policy on refresher trainings.
13	Is there any equipment provided by F5FC?	Equipment provided by F5FC is a desk phone and computer workstation (laptop, two monitors, mouse, and keyboard) for business use only.

14	<p>Is F5FC currently using any technology for incident reports, Officer/Guard Tracking/GPS? If so, what technology is currently being used for reporting and tracking of officers?</p>	<p>How incident and patrol reports are documented and delivered to F5FC is defaulted to the security firm's practices. At minimum, incident/ patrol reports should be sent via email, rather than delivered hard copy.</p>
15	<p>Are there restroom facilities in close proximity to all of the posts?</p>	<p>Yes, there are restrooms located on each floor of the facility. The security desk is just inside the first floor lobby.</p>
16	<p>The RFP states that the required insurance coverage must include General Liability, Automobile Liability, and Workers' Compensation. Could F5FC please specify the dollar limits required for each of these insurance coverages (e.g., per occurrence and aggregate limits for General Liability, coverage limits for Automobile Liability, and statutory or specific limits for Workers' Compensation)?</p>	<p>First 5 Fresno County's standard for insurance has been the following. <i>One or more of these may not be required for this contract. Terms and coverage needs will be discussed during contract development.</i></p> <p>a) General Liability. Comprehensive general liability coverage of at least one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If commercial general liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately or the general aggregate limit shall be twice the required occurrence limit (i.e., \$2,000,000). Contractor shall list the Commission, its directors, officers, employees, independent contractors, authorized volunteers and consultants as additional insureds.</p> <p>b) Professional Liability (Errors and Omissions). In the event Contractor employs or contracts with licensed professional staff in providing the Services, professional liability (errors and omissions) insurance with limits of not less than one million dollars (\$1,000,000).</p> <p>c) Automobile Liability. Comprehensive automobile liability coverage with a combined single limit of at least one million dollars (\$1,000,000) per accident for bodily injury and property damage on all vehicles operated under Contractor's authority, whether or not owned by Contractor. Contractor shall list the Commission, its directors, officers, employees, independent contractors, authorized volunteers and consultants as additional insureds.</p> <p>d) Worker's Compensation. Workers' compensation insurance in accordance with the California Labor Code.</p> <p>e) Fidelity Bond/Crime Insurance. Upon the Commission's request, an Employee Dishonesty Bond (also known as crime insurance) or a</p>

		Fidelity Bond of at least one million dollars (\$1,000,000), including coverage for theft or loss of Commission property.
17	The RFP states that the Contractor, as part of the guard duties, will be responsible for “enforcing security regulations.” Could F5FC please clarify which specific security regulations, standards, or policies this refers to? Additionally, please confirm whether these regulations will be provided as part of the award documentation or if they are available for review prior to submission.	Within the RFQ guard duties will include “enforcing security regulations”
18	How many mobile patrols do you require on the weekends and during the week after hours?	One night patrol per weekday and three patrols on each of the weekend days.
Questions with the timeframe of: February 26, 2026 – March 3, 2026		
1	We will be submitting additional clarification questions next week but we wanted to inquire if there is an opportunity to review a sample agreement with your general terms and conditions?	We plan to utilize the services agreement of the selected vendor but may utilize our standard supportive services template. First 5 Fresno County’s legal counsel will review during the contract development/ negotiation phase.
2	We were added onto this after the initial walkthrough of the facility on 1/28/26, I was hoping we could schedule a [second] walkthrough...	Yes. Due to the extended deadline, we will have another opportunity for a walkthrough on March 9 th at 10:00am. Bidders will be provided with this opportunity to view the project site to become familiar with the facility. Bidders shall meet at the main entrance, on the first floor of the facility by 9:50 a.m. to be a part of the site visit. Bidders are NOT REQUIRED to attend in order to provide a quotation. <u>Date:</u> Monday, March 9, 2026 <u>Duration:</u> 30min. to one-hour <u>Meeting Time:</u> 9:50 a.m. <u>Start time:</u> 10:00 a.m. <u>Location:</u> LFC building located at 2405 Tulare Street, Fresno, CA, 93721.
Questions with the timeframe of: February 19, 2026 – February 25, 2026		
No new questions submitted.		
Questions with the timeframe of: February 12, 2026 – February 18, 2026		

No new questions submitted.

Questions with the timeframe of: February 5, 2026 – February 11, 2026

No new questions submitted.

Questions with the timeframe of: January 29, 2026 – February 4, 2026

No new questions submitted.

Questions with the timeframe of: January 22, 2026 – January 28, 2026

1	Is the front parking lot the only parking owned by the Lighthouse for Children (LFC)?	Yes, the front parking is the only First 5 Fresno County-owned parking.
2	Does the Lighthouse for Children (LFC) have CCTV cameras that the security contractor will have access to?	Yes, the LFC does have cameras throughout the interior and exterior of the building that the selected vendor will have access to.
3	Will the selected vendor have building access (e.g. keys, badges, security codes, etc.)?	Yes, Security will be given all necessary building access.
4	Is there visitor sign-in process at the LFC?	Sign-in process is the responsibility of tenants of the LFC Facility. There are no sign-in requirements for visitors at the front desk.
5	How is coverage determined during lunch and breaks?	Schedules will be determined and maintained by the vendor. Please refer to the RFQ document for further details: "At no extra cost to F5FC, the Contractor will be required to provide any fill-in personnel with the same process and training prior to covering the LFC site for the regularly scheduled guard included but not limited to the when/if the following events occur: meal coverage, vacation, scheduling conflict, ailment, leave of absence, last minute emergencies, resignation".
6	Is there a sign in process for the Lactation Room on the second floor?	Currently, there is no sign-in process for the Lactation Room, access to the Lactation Room is monitored by security, but sign-in will be required when the space is fully functioning.
7	Are there any prioritization points around the building for security?	Our number one priority is the outdoor play yard. First 5 asks Security to be vigilant and detail oriented when it comes to the play yard as it is an active

		school. Other areas like the trash enclosure may require some patrol and coordination with janitorial.
8	Is there a silent alarm within the Facility that security needs to know about?	There are multiple buttons throughout the building to place the building in lockdown.
9	Is there a need for extra security at certain times like maybe an event with community leaders at the LFC?	If a need for extra security is determined, that will communicate with security in advance.
10	Noticing the RFQ includes a need for contact with security 24 hours, will there be a point of contact for Security?	Yes, Security will have LFC point of contact information. Please refer to the RFQ document for further details: "24-Hour Communications Capability: Contractor shall maintain a 24-hour communications center in order to be in communications with F5FC and its facility management authorized agent(s) at all hours."
11	What type of technology would Security be required to use (like excel, word, etc.)?	It's recommended that the vendor trains the on-site guards in basic Microsoft suite (Outlook, Word) for communication and learn how to navigate the security camera software.
12	What role does Security play with deliveries? When there is a food delivery, will there be a need for further security?	Security may assist with opening doors and access, when needed, but there are no extra duties for deliveries.

January 15, 2026– January 21, 2026

No new questions submitted.

January 7, 2026– January 14, 2026

No new questions submitted.